

Inc. Village of Manorhaven, New York

September 25, 2008

REGULAR MEETING

A regular meeting of the Board of Trustees of the Incorporated Village of Manorhaven was held at Village Hall, 33 Manorhaven Boulevard, Manorhaven, NY 11050 at 8:00 p.m.

SALUTE THE FLAG

Mayor Meehan called the meeting to order and asked all present to rise and join in a salute to the flag of the United States of America.

ROLL CALL

Trustees John DiLeo, Rita DiLucia, Patrick Brostowin, Brendan Fahey; Mayor Michael T. Meehan

Also Present:

Gerard Terry, Village Attorney
Jonathan Fielding, Deputy Village Attorney
Carmela Aiello, Deputy Village Clerk

APPROVAL OF THE MINUTES**APPROVAL OF CLAIMS**

**INCORPORATED VILLAGE OF MANORHAVEN
SEPTEMBER 2008 ABSTRACT**

<u>NAME</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
NY State Income Tax	State Income Tax W/H (8/08)	\$6,299.62
NY Retirement	Retirement Dues W/H (8/08)	\$751.02
CSEA	Union Dues (8/08)	\$154.76
Carmela Aiello	Payroll (Week ended 9/5/08) Now on payroll register	\$865.38
Carmela Aiello	Seminar expenses (9/08)	\$286.50
NYS Deferred Comp.	R.Shatzkamer withheld comp. (8/08) Final contribution	\$10,709.96
Standard Security	NYS Disability (4-6/08)	\$128.02
John Babaian	Mileage for seminar (8/08)	\$140.40
NCCA	Seminar for S. Williams (9/08)	\$50.00
Gerard Terry	Retainer for Village Attorney (8/08)	\$6,000.00
Jonathan Fielding	Retainer for Deputy Village Attorney (8/08)	\$2,000.00
PW Chamber of Comm.	Dinner J.DiLeo (9/08)	\$40.00
Carmela Aiello	Hotel for seminar (9/08)	\$15
American Express	Monthly card transactions (8/08)	\$

American Express TRS	Monthly card transactions (8/08)	\$3.55
Richard Andrasick	Backflow testing at 35 Manorhaven Blvd. (8/08)	\$50.00
Anker's Electric	Street light maintenance (8/08)	\$645.00
Auto Barn	Truck supplies (8/08)	\$389.86
AT&T	Tel. Maintenance (8-9/08)	\$4.65
Avaya	Telephone Maintenance Y/E (7/08-8/08)	\$3.58
Barnwell Tires	Emergency rd svc. (9/08)	\$125.25
Bee Ready Fishbein	Attorney fees (tel. conversation with G. Terry (8/08)	\$46.25
CSEA Benefits	Optical & Dental dues - (9/08)	\$551.64
Cablevision	Optimum and online voice (8/7/08-9/6/08)	\$179.70
Chief Fire & Safety Equip.	Service for fire extinguishers (9/08)	\$485.00
Bruno D' Aversa	Repair at Pump Station (9/08)	\$280.00
Dejana Industries	Emergency rd svc. (7/08)	\$235.00
DiLucia, Dan	Commissioner of Health/Safety (9/08)	\$325.00
Dell Government Leasing	Lease payment for village computers (8/08)	\$182.40
Elite	Badges (9/08)	\$364.00
FBS	Collection of parking tickets (8/08)	\$1,209.00
Ford Motor Company	Lease payment for Ford Highway truck (9/08)	\$1,434.69
Ford Motor Company	Lease payment for Ford Highway truck (9/08)	\$879.17
Garcia, Luis	Interpreter for traffic court (9/08)	\$100.00
Global Payments	Credit card transaction fees (8/08)	\$62.75
Industrial Chem. Labs	200 sewer cleaner (9/08)	\$738.73
Jaye, William	Prosecuting attorney fee for traffic court (9/08)	\$465.00
LIPA	Pole rental (8/08)	\$1,591.40
LIPA	Electric for Village Office (7/18-8/19/08)	\$599.36
LIPA	Pump station electric (7/28/08-7/26/08)	\$2,405.00
LIPA	Electric for triangle on Manhasset Isle (7/08)	\$46.66
LIPA	Electric for pocket park (7/18-8/15/08)	\$48.91
LIPA	Electric - flood light @ Manhasset & Pequot	\$59.07
LIPA	Electric-garage (7/18-8/19/08)	\$106.47
LIPA	Street Electric(7/28/08-8/25/08)	\$103.41
Long Island News	Legal Ads (2 in 9/08)	\$64.90

INCORPORATED VILLAGE OF MANORHAVEN

SEPTEMBER 2008 ABSTRACT

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<u>NAME</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
Masters Exterminating	Pest control (8/08)	\$43.00
Donald R. Magill	Traffic Law Books (9/08)	\$28.75
Manorhaven Hardware	Supplies (8/08)	\$71.29
Meadow Carting	Rubbish removal (9/08)	\$38,250.00

Merchants Automotive	Lease payment of Village code truck (9/08)	\$247.00
Mineola Trophy	Name Signs for previous administration (6/08)	\$231.00
Neighbor Tech	Computer repairs (2 repairs in Aug. & Sept. 08)	\$190.00
Nextel	Mobile for Village (7/22-8/21/08)	\$241.48
NY Health Ins.	Health ins for employees (9/08)	\$10,537.48
NYCOM	Handbook (8/08)	\$35.00
Office of the State Compt.	Percentage of fines and fees collected (7/08) Estimate	\$850.00
Pitney Bowes	Rental for postage meter (5-8/08)	\$237.00
Poland Spring	Water (8/08)	\$37.48
PW Water Pollution Control	Sewage treatment & disposal (9/08)	\$49,790.00
PWWD	Water usage (4/28-7/25/08)	\$310.27
Relay Communication	Answering Service (9/08)	\$42.73
Ricoh	Lease on copier machine (9/08)	\$179.61
S.F. Falconer Florist	Flowers for Mr. Dejana (8/08)	\$107.50
Shell	Fuel - (8/08)	\$384.63
Slomins	Alarm monitoring (8/08)	\$83.85
Soldano, Anthony	Lease payment on Highway Dept Garage (8/08)	\$4,000.00
South Shore Records Mang.	Storage facility for village records (9/08)	\$38.02
Sunoco	Fuel - (8/08)	\$473.86
Staples	Supplies (7/08)	\$389.43
Terry Brostowin	Prosecutor (9/08)	\$465.00
The Archive	Record storage container (8/08)	\$31.00
Town of North Hempstead	Tipping charges (8/08) Estimate	\$865.00
Veritext	Transcripts for traffic court-3 bills (Aug. & Sept.08)	\$870.00
Willis Paint	Paint (8/08)	\$82.45
Jeffrey Zeh	Commissioner of Environmental Affairs (8/08)	\$250.00
	TOTAL ABSTRACT	\$150,734.32
	CHECKS TO BE ISSUED	\$123,308.66
	CHECKS ISSUED	\$27,425.66

DEPARTMENTAL REPORTS**Treasurer Report
Incorporated Village of Manorhaven****August 2008****GENERAL FUND****BUSINESS NOW ACCOUNT****HSBC Bank**Balance 8/31/08 Checking \$ 1,806,703.97**Trust & Agency Account****HSBC Bank**Balance 8/31/08 Checking \$19,444.02Balance 8/31/08 MM Escrow \$359.92**CLASS ACCOUNT**Balance 8/31/08 \$34,279.77
Interest Rate 1.91 %**CAPITAL ACCOUNT****CLASS ACCOUNT**Balance 8/31/08 \$170,320.74
Interest Rate 1.91 %Frank M. Miraglia
Village Treasurer**Village of Manorhaven
Building Department and Code Enforcement Report
August 2008****Code Enforcement Report**

Complaints Received:

2

Complaints Investigated:	2
Summonses Issued:	56
Orders To Remedy:	3
Stop Work Order:	0
Violations Found:	0

Rental Registration Report

Rental Reg. Received:	8
Approved:	2
Disapproved:	2

C.O. Searches

C.O. Searches Requested:	1
C.O. Searches Completed:	0

Permit Applications Received

Total Received:	15
Building Applications:	3
Gas & Water Applications:	8
Plumbing Applications:	2
Demolition Applications:	0
Special Use	0
Sign Permit	2

Permits Issued

Total Permits Issued:	14
Building Permits:	2
Gas & Water Permits:	8
Plumbing Permits:	2
Demolition Permits:	0
Sign Permits:	2

Certificates Issued

Certificate of Occupancy:	0
Certificate of Approvals:	0
Certificate of Completions:	0
Notices of Disapproval:	0

Highway Department Report (See attached)

Nassau County Police Report (See attached)

Sewer Department Report (See attached)

Justice Court Report (See attached)

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**RESOLUTION NO. 071-
SEPTEMBER 25, 2008
MAKING A TEMPORARY
APPOINTMENT**

BE IT RESOLVED, that Gerard Terry be and hereby is appointed Temporary Secretary to the Board of Trustees for the meeting of September 25, 2008; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

Moved by Trustee Brostowin

Seconded by Trustee DiLucia

AYES: Trustees DiLeo, DiLucia, Brostowin
Fahey; Mayor Meehan

NOES: None

**RESOLUTION NO. 072-
SEPTEMBER 25, 2008
AUTHORIZING A
PROFESSIONAL SERVICES
AGREEMENT**

BE IT RESOLVED, that upon the recommendation of the Mayor, David Mammina R.A., be and hereby is engaged by the Inc. Village of Manorhaven for the purpose of commercial, business and multiple dwelling plans review and inspection, consistent with a letter of proposal on file with the Village; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

Moved by Trustee Fahey

Seconded by Trustee Brostowin

AYES: Trustees DiLeo, DiLucia, Brostowin,
Fahey; Mayor Meehan

NOES: None

**RESOLUTION NO. 073-
SEPTEMBER 25, 2008
MAKING A TEMPORARY
SERVICES AGREEMENT**

BE IT RESOLVED, that Carmela Aiello be and hereby is engaged, *nunc pro tunc*, to provide general administrative, clerical and office support to the Inc. Village of Manorhaven, for the period commencing July 7, 2008 and concluding August 31, 2008; and

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BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

Moved by Trustee DiLucia

Seconded by Trustee Fahey

AYES: Trustees DiLeo, DiLucia, Brostowin, Fahey; Mayor Meehan

NOES: None

**RESOLUTION NO. 074 -
SEPTEMBER 25, 2008
AUTHORIZING A
PROFESSIONAL SERVICES
AGREEMENT**

BE IT RESOLVED, that upon the recommendation of the Mayor, Tanya Ford be and hereby is appointed Village Clerk of the Inc. Village Manorhaven, at a salary of \$80,000 per annum, effective October 14, 2008; and

BE II FURTHER RESOLVED, that said appointment shall be for the remainder of the one-year statutory term ending July 6, 2009; and

BE II FURTHER RESOLVED, that the provision of this Resolution shall take effect immediately.

Moved by Trustee DiLucia

Seconded by Fahey

AYES: Trustees DiLeo, DiLucia, Brostowin, Fahey; Mayor Meehan

NOES: None

**RESOLUTION NO. 075 -
SEPTEMBER 25, 2008
PROFESSIONAL
SERVICE AGREEMENT
ELIOT AGUILAR, R.A.**

BE II RESOLVED, that upon the recommendation of the Mayor, Elliot Aguilar, R.A., be and hereby is engaged, nunc *pro tunc*, by the Inc. Village of Manorhaven for the purpose of residential plans review and inspection, consistent with a letter of proposal on file with the Village; and

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BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

Moved by Trustee DiLucia

Seconded by DiLeo

AYES: Trustees DiLeo, DiLucia, Brostowin Fahey; Mayor Meehan

NOES: None

**RESOLUTION NO 076 -
SEPTEMBER 25, 2008
AUTHORIZING CREATION
OF POSITION
VILLAGE CLERK/
TREASURER**

BE IT RESOLVED, that upon the recommendation of the Mayor, the Village Clerk be and hereby is authorized to submit to the Nassau County Civil Service Commission a request, in the form of a "CS-4", to create the position of Village Clerk-Treasurer for the Inc. Village of Manorhaven; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

Moved by Trustee Brostowin

Seconded by Trustee DiLeo

AYES: Trustees DiLeo, DiLucia, Brostowin Fahey; Mayor Meehan

NOES: None

**RESOLUTION NO. 077 -
SEPTEMBER 25, 2008
ACCEPTANCE OF
RESIGNATION OF COURT
CLERK**

BE IT RESOLVED, that the resignation of Susan Williams, Court Clerk of the Inc. Village of Manorhaven, be and hereby is accepted, effective September 26, 2008; and

BE IT FURTHER RESOLVED, that the Mayor and Board of Trustees express their appreciation for the excellent work of

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said Susan Williams for the time she has been employed by the Village; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

Moved by Trustee DiLeo

Seconded by Brostowin

AYES: Trustees DiLeo, DiLucia, Brostowin Fahey; Mayor Meehan

NOES: None

**RESOLUTION NO. 078 -
SEPTEMBER 25, 2008
APPOINTMENT OF
VILLAGE REPRESENTATIVE
TO THE MANHASSET BAY
PROTECTION COMMITTEE**

BE IT RESOLVED, that upon the recommendation of the Mayor, Jeffrey Zeh, Village Commissioner of Environmental Conservation, be and hereby is appointed as the official Village representative to the BAY Manhasset Bay Protection Committee; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

Moved by Trustee DiLucia

Seconded by DiLeo

AYES: Trustees DiLeo, DiLucia, Brostowin Fahey; Mayor Meehan

NOES: None

**RESOLUTION NO. 079 -
SEPTEMBER 25, 2008
APPOINTMENT OF
DEPUTY COMMISSIONER
OF HEALTH AND SAFETY**

BE IT RESOLVED, that upon the recommendation of the Mayor, John Chalker be and hereby is appointed as Deputy Commissioner of Health and Safety of the Inc. Village of Manorhaven; and

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BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

Moved by Trustee Brostowin

Seconded by Trustee DiLeo

AYES: Trustees DiLeo, DiLucia, Brostowin
Fahey; Mayor Meehan

NOES: None

**MEETING
ADJOURNED**

There being no other business to come before the Board the meeting to adjourn.

Carmela Aiello, Deputy Village Clerk