

**VILLAGE OF MANORHAVEN**  
**BOARD OF TRUSTEES**  
**MINUTES OF ANNUAL REORGANIZATION MEETING**  
**July 6, 2009**

The Board held its annual reorganization meeting on July 6, 2009 at 6:00 p.m. The meeting was called to order at 6:04 p.m. by Mayor Michael T. Meehan, with the following in attendance:

Michael T. Meehan	Mayor
Patrick Brostowin	Deputy Mayor
John M. DiLeo, Jr.	Trustee
Rita DiLucia	Trustee
Brendan Fahey	Trustee
Gerard Terry, Esq.	Village Attorney
Jonathan P. Fielding, Esq.	Village Clerk-Treasurer

Seven members of the public were in attendance. Mayor Meehan asked the Hon. Thomas V. Pantelis to lead the assembly in reciting the pledge of allegiance.

Mayor Meehan administered the oath of office to Village Justice Peter Gallanter, Village Trustee John M. DiLeo, Jr., and Village Trustee Rita DiLucia.

Mayor Meehan appointed **Trustee Patrick T. Brostowin** to the office of Deputy Mayor for a term of one (1) year, ending July 5, 2010.

Mayor Meehan appointed **Vincent D. Mitchell** to the office of Member of the Board of Zoning Appeals for the unexpired term ending July 2, 2012.

Trustee DiLucia made a motion to table the mayoral appointments that are subject to ratification by the Board of Trustees. The motion failed due to lack of a second.

Mayor Meehan appointed **Sarudzayi Makwande, Esq.**, to the office of Acting Village Justice for a term of one (1) year, ending July 5, 2010. Trustee DiLucia made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:

Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Deputy Mayor Brostowin	Aye



Trustee DiLeo                   Aye  
Deputy Mayor Brostowin    Aye  
Mayor Meehan                 Aye

Mayor Meehan appointed Deena Smith to the office of Secretary to the Board of Trustees for a term of one (1) year, ending July 5, 2010. Trustee Fahey made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Fahey                 Aye  
Trustee DiLucia             Nay  
Trustee DiLeo                Aye  
Deputy Mayor Brostowin    Nay  
Mayor Meehan                Aye

Mayor Meehan appointed Gerard Terry, Esq. to the office of Village Attorney for a term of one (1) year, ending July 5, 2010. Deputy Mayor Brostowin made a motion ratifying the appointment. Trustee Fahey seconded the motion. The Board was polled as follows:

Trustee Fahey                 Aye  
Trustee DiLucia             Abstain  
Trustee DiLeo                Aye  
Deputy Mayor Brostowin    Aye  
Mayor Meehan                Aye

Mayor Meehan appointed William Jaye, Esq. and Terry Brostowin, Esq., to the office of Village Prosecutors for a term of one (1) year, ending July 5, 2010. Trustee DiLucia made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Fahey                 Aye  
Trustee DiLucia             Aye  
Trustee DiLeo                Aye  
Deputy Mayor Brostowin    Aye  
Mayor Meehan                Aye

Mayor Meehan appointed Gary Hertzan, CPA, to the office of Village Accountant for a term of one (1) year, ending July 5, 2010. Trustee Fahey made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:

Trustee Fahey                 Aye

Trustee DiLucia           Aye  
Trustee DiLeo             Aye  
Deputy Mayor Brostowin   Aye  
Mayor Meehan             Aye

Mayor Meehan appointed Lundy & Co., PC, to the office of Village Auditor for a term of one (1) year, ending July 5, 2010. Deputy Mayor Brostowin made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Fahey             Aye  
Trustee DiLucia           Aye  
Trustee DiLeo             Aye  
Deputy Mayor Brostowin   Aye  
Mayor Meehan             Aye

Mayor Meehan appointed Daniel Di Lucia, to the office of Commissioner of Health and Safety for a term of one (1) year, ending July 5, 2010. Trustee DiLucia made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:

Trustee Fahey             Aye  
Trustee DiLucia           Aye  
Trustee DiLeo             Aye  
Deputy Mayor Brostowin   Aye  
Mayor Meehan             Aye

Mayor Meehan appointed John Chalker, to the office of Deputy Commissioner of Health and Safety for a term of one (1) year, ending July 5, 2010. Trustee DiLeo made a motion ratifying the appointment. Trustee Fahey seconded the motion. The Board was polled as follows:

Trustee Fahey             Aye  
Trustee DiLucia           Aye  
Trustee DiLeo             Aye  
Deputy Mayor Brostowin   Aye  
Mayor Meehan             Aye

Mayor Meehan appointed Jeffrey Zeh, to the office of Commissioner of Environmental Affairs for a term of one (1) year, ending July 5, 2010. Trustee DiLucia made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:

Trustee Fahey                   Aye  
Trustee DiLucia                Aye  
Trustee DiLeo                  Aye  
Deputy Mayor Brostowin       Aye  
Mayor Meehan                  Aye

Mayor Meehan appointed Douglas Schlaefer, to the office of Commissioner of Streets and Sanitation for a term of one (1) year, ending July 5, 2010. Trustee Fahey made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Fahey                   Aye  
Trustee DiLucia                Abstain  
Trustee DiLeo                  Aye  
Deputy Mayor Brostowin       Aye  
Mayor Meehan                  Aye

Mayor Meehan appointed George Balluf, to the office of Member of the Board of Zoning Appeals, for a term of five (5) years, ending July 7, 2014. Deputy Mayor Brostowin made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Fahey                   Aye  
Trustee DiLucia                Aye  
Trustee DiLeo                  Aye  
Deputy Mayor Brostowin       Aye  
Mayor Meehan                  Aye

Mayor Meehan appointed Patrick Gibson, to the office of Alternate Member of the Board of Zoning Appeals, for a term of two (2) years, ending July 4, 2011. Trustee DiLucia made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:

Trustee Fahey                   Aye  
Trustee DiLucia                Aye  
Trustee DiLeo                  Aye  
Deputy Mayor Brostowin       Aye  
Mayor Meehan                  Aye

Mayor Meehan appointed Douglas Schlaefer, to the office of Chairman of the Board of Zoning Appeals -, for a term of one (1) year, ending July 5, 2010. Trustee DiLucia made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:

Trustee Fahey                   Aye  
Trustee DiLucia                Aye  
Trustee DiLeo                  Aye  
Deputy Mayor Brostowin       Aye  
Mayor Meehan                  Aye

Mayor Meehan appointed Jonathan Fielding, Esq., to the office of Clerk to the Board of Zoning Appeals for a term of one (1) year, ending July 5, 2010. Deputy Mayor Brostowin made a motion ratifying the appointment. Trustee DiLucia seconded the motion. The Board was polled as follows:

Trustee Fahey                   Aye  
Trustee DiLucia                Aye  
Trustee DiLeo                  Aye  
Deputy Mayor Brostowin       Aye  
Mayor Meehan                  Aye

Mayor Meehan appointed Carmen Castro to the office of Member of the Architectural Review Board -, for a term of five (5) years, ending July 7, 2014. Trustee DiLucia made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:

Trustee Fahey                   Aye  
Trustee DiLucia                Aye  
Trustee DiLeo                  Abstain  
Deputy Mayor Brostowin       Aye  
Mayor Meehan                  Aye

Mayor Meehan appointed Gil Acevedo, to the office of Alternate Member of the Architectural Review Board for a term of one (1) year, ending July 5, 2010. Trustee DiLucia made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:

Trustee Fahey                   Aye  
Trustee DiLucia                Aye  
Trustee DiLeo                  Aye  
Deputy Mayor Brostowin       Aye  
Mayor Meehan                  Aye

Mayor Meehan appointed Mario DeSantis, to the office of Alternate Member of the Architectural Review Board for a term of one (1) year, ending July 5, 2010. Trustee Fahey made a motion

ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Deputy Mayor Brostowin	Aye
Mayor Meehan	Aye

Mayor Meehan appointed Eugene Bowler, to the office of Chairman of the Architectural Review Board for a term of one (1) year, ending July 5, 2010. Trustee DiLucia made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:

Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Deputy Mayor Brostowin	Aye
Mayor Meehan	Aye

Mayor Meehan appointed Jeffrey Zeh, to the office of Vice-Chairman of the Architectural Review Board for a term of one (1) year, ending July 5, 2010. Trustee DiLucia made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:

Trustee Fahey	Aye
Trustee DiLucia	Abstain
Trustee DiLeo	Aye
Deputy Mayor Brostowin	Aye
Mayor Meehan	Aye

**RESOLUTION NO. 58 - JULY 6, 2009**

**A RESOLUTION ESTABLISHING A SCHEDULE FOR THE REGULAR MONTHLY MEETINGS OF THE BOARD OF TRUSTEES FOR THE VILLAGE YEAR 2009-2010**

Trustee DiLucia offered the following resolution, seconded by Deputy Mayor Brostowin:

BE IT RESOLVED, that the schedule for the regular monthly meetings of the Board of Trustees for the Village Year 2009-2010 shall be as follows, with all such meetings to commence at 8:00 pm:

July 23, 2009

August 27, 2009  
September 24, 2009  
October 22, 2009  
November 19, 2009  
December 17, 2009  
January 28, 2010  
February 25, 2010  
March 25, 2010  
April 22, 2010  
May 27, 2010  
June 24, 2010

;and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Deputy Mayor Brostowin	Aye
Mayor Meehan	Aye

**RESOLUTION NO. 59 - JULY 6, 2009**  
**A RESOLUTION DESIGNATING DEPOSITORIES FOR VILLAGE FUNDS**

Deputy Mayor Brostowin offered the following resolution, seconded by Trustee DiLeo:

BE IT RESOLVED, that HSBC Bank USA (Port Washington, NY branch) and CLASS MBIA be and hereby are authorized to act as depositories of all funds of the Inc. Village of Manorhaven; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Deputy Mayor Brostowin	Aye
Mayor Meehan	Aye

**RESOLUTION NO. 60 - JULY 6, 2009**  
**A RESOLUTION AUTHORIZING SIGNATORIES IN RESPECT TO VILLAGE BANK**  
**ACCOUNTS**

Trustee DiLeo offered the following resolution, seconded by  
Trustee Fahey:

BE IT RESOLVED, that the following officials of the Inc. Village  
of Manorhaven be and hereby are authorized to act as signatories  
with respect to all Village bank accounts:

Mayor Michael T. Meehan  
Deputy Mayor Patrick T. Brostowin  
Village Clerk-Treasurer Jonathan Fielding

; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution  
shall take effect immediately.

The Board was polled as follows:

Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Deputy Mayor Brostowin	Aye
Mayor Meehan	Aye

**RESOLUTION NO. 61 - JULY 6, 2009**  
**A RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS**

Trustee Fahey offered the following resolution, seconded by  
Deputy Mayor Brostowin:

BE IT RESOLVED, that the primary official newspaper of the Inc.  
Village of Manorhaven shall be the **Port News** and the secondary  
official newspaper of the Inc. Village of Manorhaven shall be  
**Newsday**; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution  
shall take effect immediately.

The Board was polled as follows:

Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye

Deputy Mayor Brostowin    Aye  
Mayor Meehan                Aye

**RESOLUTION NO. 62 - JULY 6, 2009**  
**A RESOLUTION AUTHORIZING PAYMENT IN ADVANCE OF AUDIT OF CERTAIN CLAIMS**

Deputy Mayor Brostowin offered the following resolution, seconded by Trustee DiLucia:

BE IT RESOLVED, that the Village Clerk-Treasurer be and hereby is authorized to pay, in advance of Audit by the Board of Trustees, certain recurring and ordinary expenses of the Village, as follows:

Architectural Review Board - Chair  
Architectural Review Board - Members and Alternate Members  
Avaya (phone maintenance)  
Board of Zoning Appeals - Chair  
Board of Zoning Appeals - Members and Alternate Members  
C & G Inspections Services, Inc. (Building Department consultant)  
CSEA (union dues deduction)  
Commissioner of Environmental Affairs  
Commissioner of Health and Safety  
Commissioner of Street and Sanitation  
Dell Government leasing (village computers)  
Ford Motor Credit Co. (highway truck lease)  
LIPA  
Merchant's Automotive (code truck lease)  
National Grid  
NYS Deferred Compensation Plan  
NYS Department of Taxation and Finance  
NYS Employees Health Insurance  
NYS Employees Retirement System  
Nextel  
Pitney Bowes (postage meter)  
Postmaster - Port Washington (postage)  
Standard Security Insurance Co. (disability insurance)  
Verizon  
Village Attorney - monthly retainer  
Village Court Spanish Interpreter - monthly stipend  
; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Deputy Mayor Brostowin	Aye
Mayor Meehan	Aye

**RESOLUTION NO. 63 - JULY 6, 2009**

**A RESOLUTION ESTABLISHING COMPENSATION FOR MEMBERS, ALTERNATE MEMBERS AND CHAIRS OF THE BOARD OF ZONING APPEALS AND THE ARCHITECTURAL REVIEW BOARD**

Trustee DiLucia offered the following resolution, seconded by Trustee DiLeo:

BE IT RESOLVED, that the annual compensation for the members of the Board of Zoning Appeals and the Architectural Review Board shall be \$800, payable in four quarterly installments of \$200; and

BE IT FURTHER RESOLVED, that the compensation for the alternate members of the Board of Zoning Appeals and the Architectural Review Board shall be \$80/meeting, when such members actually serve; and

BE IT FURTHER RESOLVED, that the annual compensation for the Chairs of the Board of Zoning Appeals and the Architectural Review Board shall be \$1,200, payable in four quarterly installments of \$300; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

Trustee DiLucia made a motion to amend the text of the resolution. Trustee DiLeo seconded the motion to amend the resolution. The Board was polled in relation to the amendment, Mayor Meehan, Trustee DiLeo, Trustee DiLucia, and Trustee Fahey voted in favor of the motion to amend; Deputy Mayor Brostowin abstained.

The amended resolution reads as follows:

BE IT RESOLVED, that the annual compensation for the members of the Board of Zoning Appeals and the Architectural Review Board shall be \$800, payable in four quarterly installments of \$200; and

BE IT FURTHER RESOLVED, that the compensation for the alternate members of the Board of Zoning Appeals and the Architectural Review Board shall be \$80/meeting, when such members actually attend; up to a maximum of 10 meetings per year; and

BE IT FURTHER RESOLVED, that the annual compensation for the Chairs of the Board of Zoning Appeals and the Architectural Review Board shall be \$1,200, payable in four quarterly installments of \$300; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Deputy Mayor Brostowin	Abstain
Mayor Meehan	Aye

**RESOLUTION NO. 64 - JULY 6, 2010**  
**A RESOLUTION IN CONNECTION WITH ATTENDANCE AT MEETINGS AND CONFERENCES**

Trustee DiLucia offered the following resolution, seconded by Deputy Mayor Brostowin:

BE IT RESOLVED, that the following officials of the Inc. Village of Manorhaven be and hereby are authorized to attend meetings and conferences on behalf of the Village, to be conducted within New York state, and to be reimbursed for their attendance thereat for actual and necessary expenses:

Mayor Michael T. Meehan  
Deputy Mayor Patrick T. Brostowin  
Trustee John M. Di Leo, Jr.  
Trustee Rita Di Lucia  
Trustee Brendan Fahey

Village Justice Peter Gallanter  
Acting Village Justice Sarudzayi Makwande

Clerk to Village Justice Karen M. Marrero

Village Clerk-Treasurer Jonathan Fielding  
Deputy Village Clerk Carmela Aiello

Village Attorney Gerard Terry

Such other Village employees and officials as may be determined by the Board of Trustees, from time to time; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Deputy Mayor Brostowin	Aye
Mayor Meehan	Aye

**RESOLUTION NO. 65 - JULY 6, 2010**

**A RESOLUTION IN CONNECTION WITH REIMBURSEMENT FOR MILEAGE**

Trustee Fahey offered the following resolution, seconded by Deputy Mayor Brostowin:

BE IT RESOLVED, that the rate of reimbursement to officials of the Inc. Village of Manorhaven who utilize their personal vehicles in the performance of official Village business, shall be \$0.55/mile or such other rate as may be subsequently established by the U.S. Internal Revenue Service; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Deputy Mayor Brostowin	Aye
Mayor Meehan	Aye

At 7:04 pm, Deputy Mayor Brostowin made a motion to adjourn the meeting. Trustee Fahey seconded the motion, which passed unanimously.

Dated: Manorhaven, New York  
July 21, 2009

Respectfully submitted,

Jonathan P. Fielding  
Village Clerk-Treasurer