

**VILLAGE OF MANORHAVEN
BOARD OF TRUSTEES
MINUTES OF WORK SESSION/SPECIAL MEETING
MONDAY, SEPTEMBER 16, 2013**

The Board held a work session/special meeting on Monday, September 16, 2013 at 6:30 p.m. The meeting was called to order at 6:30 p.m. by Mayor Giovanna Giunta, with the following in attendance:

Giovanna Giunta	Mayor
Lucretia Steele	Deputy Mayor
Rita DiLucia	Trustee
Mark Lazarovic	Trustee
Dorit Zeevi-Farrington	Trustee
Charles J. Casolaro	Village Attorney
Liz Gaynor	Village Clerk-Treasurer

4 members of the public were in attendance. The Mayor led the assembly in reciting the Pledge of Allegiance.

Morgan's Dock: Counsel Casolaro along with Clerk Gaynor discussed the bids that were received on June 28, 2013. The lowest five bidders were sent letters of request for reference letters and images of similar projects, if they did not respond a second email/letter was sent. After discussion by the Mayor and Board, the Mayor directed the Clerk to set up interviews with the three lowest bidders.

Policy: Counsel Casolaro has been preparing the following documents for the September 26 Board of Trustees meeting – 1) Preventative Policies – Workplace Violence and Sexual Harassment
2) Ethics Code – updating.

No Parking: Clerk Gaynor explained the request for No Parking on Sintsink Drive West to the dead end on the side of the Village pump station. After discussion, the Mayor and Trustees suggested the DPW to utilize the driveway as needed.

No Parking: The Mayor and Board discussed the issue of changing the parking rules for Winter regulations only on Oldwood Road to No Parking on the Odd side of Oldwood from December 1 – March 31. This matter will be on the agenda for the October 24 Board of Trustees along with letters to be sent to residents on Oldwood Road.

Fall Tree Program/Bench Program: At this time the tree/bench program is underway, if any residents would like to donate either tree/bench, contact Village hall.

Retaining wall on Firwood Road: The Mayor and Board discussed the retaining wall on Firwood and directed Clerk Gaynor to contact D & B and Bowne Engineering for a quote to design the retaining wall.

Additional Stop Signs: The Mayor discussed several locations in which residents have requested additional stop signs. Sintsink West/Yennicoek, Manorhaven Blvd / Graywood Road and Sagamore Hill Drive and Corchaug. The Board will visit the site and will consider a resolution at the September 26 BOT meeting. On Manorhaven Blvd./Firwood we have received complaints about visibility onto Manorhaven Blvd., Mayor requested Clerk Gaynor to contact TONH to add No stopping here to corner signs in this location.

Office Renovation: The Mayor and Board discussed several possibilities to expand Village hall and/or work within the footprint of the building. The facility is overcrowded and there also is a need for DPW garage. Several ideas were discussed at this time.

Commissioner Brinkman will be working with one of his environmental students within the preserve to resolve any issues on the site in the area.

NEXT MEETING: The next Board of Trustees meeting is scheduled for **Thursday, September 26, 2013 at 7:30 p.m. Public Hearing at 7:00 p.m.**

There being no further business to come before the Board, the meeting was adjourned at 8:00 p.m.

Respectively Submitted,



Liz Gaynor, RMC
Village Clerk-Treasurer