

**VILLAGE OF MANORHAVEN
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
WEDNESDAY, FEBRUARY 11, 2015 7:00 pm**

The meeting was called to order at 7:30 pm by Mayor Giovanna Giunta. The Pledge of Allegiance had been recited, the Clerk called the roll and verified that there was a quorum. In attendance were:

**Giovanna Giunta, Mayor
Lucretia Steele, Deputy Mayor
Rita DiLucia, Trustee
Kevin Gately, Trustee
Priscilla von Roeschlaub, Trustee
James E. Toner, Village Attorney
Leslie C. Gross, Village Clerk-Treasurer**

There were 43 +/- members of the public in attendance.

Mayor Giunta opened the meeting by calling on Councilwoman Dina De Giorgio to address the Board. The Town of North Hempstead received a grant in approximately 2006 (which has been extended because it was about to expire) for a water quality improvement project in Manorhaven and Manorhaven Beach Park. Part of the project, to improve the water quality in Sheets Creek, calls for the installation of six leeching basins in Manorhaven. This would call for an Inter-municipal Agreement between the Town and The Village.

The Town would like the Village to maintain the ones which are installed in The Village. The Town also wants to extend the nature trail which Manorhaven has built to connect it to Manorhaven Beach Park. Councilwoman De Giorgio assured the Board that any roads that are dug up to install the storm basins will be repaired. Bids have been received and the contract already awarded. The Councilwoman will let the Village know which company won the bid. This project needs to start as soon as possible. The Town will send a letter to the residents who will be affected. The project is expected to take two months. Dredging will take place next fall, between October and January.

Ken Pritchard, Village Engineer from D & B, explained these are special catch basins called "leeching basins" which are better for the environment. He didn't think there is any risk to The Village. The Village would need to vacuum-clean them from time to time, and dispose of residue like normal street sweepings. The Clerk will send a copy of the proposed IMA to the Board.

Following Mr. Pritchard, Mr. Dan Natchez gave a presentation discussing his qualifications to assist the Village in an effort to have the DEC and the Army Corps. of Engineers to allow the rebuilding of a bulkhead at Morgan's Dock.

The minutes were reviewed by the Board, and with no corrections, a motion was made to accept the minutes as presented.

Motion By: Mayor Giunta
Seconded by: Deputy Mayor Steele

The Board was polled as follows:

Trustee Di Lucia	Aye
Trustee Gately	Aye
Trustee von Roeschlaub	Aye
Deputy Mayor Steele	Aye
Mayor Giunta	Aye

Village Clerk Leslie Gross gave those in attendance an opportunity to review the department reports. A motion was made to accept the reports.

Motion By: Mayor Giunta
Seconded by: Deputy Mayor Steele.

The Board was polled as follows:

Trustee Di Lucia	Aye
Trustee Gately	Aye
Trustee von Roeschlaub	Aye
Deputy Mayor Steele	Aye
Mayor Giunta	Aye

Next, the abstract of claims was reviewed with clarifications as needed.
A motion was made to accept the abstract as presented.

Motion By: Mayor Giunta
Seconded by: Deputy Mayor Steele.

The Board was polled as follows:

Trustee Di Lucia	Aye
Trustee Gately	Aye
Trustee von Roeschlaub	Aye
Deputy Mayor Steele	Aye
Mayor Giunta	Aye

BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN
RESOLUTION # 5A & 5B -2015 FEBRUARY 11, 2015

**A RESOLUTION AUTHORIZING THE EMPLOYMENT OF TWO LABORERS IN
THE VILLAGE DEPARTMENT OF PUBLIC WORKS TO FILL VACANCIES**

WHEREAS, the village is in need of two (2) Laborers for the Department of Public Works; and,

WHEREAS, one position was vacated in January of 2015; and,

WHEREAS, a second position was budgeted for and pre-approved by Civil Service; and,

WHEREAS, Christopher Fay was found to be eligible for the position and hired immediately on January 22, 2015 due to the necessity of Village labor during anticipated snow storms; and,

WHEREAS, Michael Calvanese is a qualified candidate, and necessary to fill the demands of the residents of The Village; and,

WHEREAS, both Christopher Fay and Michael Calvanese will be paid at the rate of an entry-level department of public works employee; and,

BE IT RESOLVED, that Christopher Fay's employment is approved *nunc pro tunc* to January 22, 2015 ; and,

BE IT FURTHER RESOLVED that Michael Calvanese's employment is approved effective immediately as of February 9th, 2015.

Dated: February 11, 2015

Manorhaven, New York

Each candidate was voted upon separately:

Christopher Fay- #5A

Motion By: Deputy Mayor Steele

Seconded By: Trustee Di Lucia

Trustee Di Lucia Aye

Trustee Gately Aye

Trustee von Roeschlaub Aye

Deputy Mayor Steele Aye

Mayor Giunta Aye

Michael Calvanese- #5B

Motion By: Mayor Giunta

Seconded By: Deputy Mayor Steele

Trustee Di Lucia Aye

Trustee Gately Aye

Trustee von Roeschlaub Aye

Deputy Mayor Steele Aye

Mayor Giunta Aye

GIOVANNA GIUNTA, Mayor

BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN
RESOLUTION #6-2015 FEBRUARY 11, 2015

**A RESOLUTION ESTABLISHING AN EIGHT HOUR STANDARD WORKDAY
FOR ELECTED AND APPOINTED OFFICERS**

WHEREAS, the New York State and Local Retirement systems have require the Village of Manorhaven to establish a standard workday for its elected and appointed officers; and,

WHEREAS, said standard workday shall be eight (8) hours for elected and appointed Officers for the purposes of the New York State and Local Retirement systems; and,

WHEREAS, said standard workday shall apply to both part time and full time elected and appointed officers; and,

BE IT RESOLVED, that the standard work day be, and hereby is, established as eight (8) hours for all elected and appointed Village officers of the Incorporated Village of Manorhaven for the purposes of the New York State and Local Retirement Systems.

Dated: February 11, 2015
Manorhaven, New York

Motion By: Trustee Di Lucia
Seconded By: Deputy Mayor Steele

The Board was polled as follows:

Trustee Di Lucia	Aye
Trustee Gately	Aye
Trustee von Roeschlaub	Aye
Deputy Mayor Steele	Aye
Mayor Giunta	Aye

GIOVANNA GIUNTA, Mayor
Inc. Village of Manorhaven

BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN
RESOLUTION #7-2015 FEBRUARY 11, 2015

**A RESOLUTION AUTHORIZING AN EAGLE SCOUT PROJECT IN
THE VILLAGE OF MANORHAVEN**

WHEREAS, The Village of Manorhaven is desirous of assisting in projects designed by Eagle Scout candidates; and,

WHEREAS, Eagle Scout Candidate Jack Fishman has designed such a project ; and,

WHEREAS, the project will help re-stabilize the bat population in its natural habitat; and,

WHEREAS, the project will be beneficial to the environment;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Manorhaven hereby authorizes Jack Fishman to conduct his project in the Village of Manorhaven; and,

BE IT FURTHER RESOLVED, that the Village Clerk, Leslie Gross, shall be the liaison from The Village to Mr. Fishman for this project.

Dated: February 11, 2015
Manorhaven, New York

Motion By: Mayor Giunta

Seconded By: Trustee Gately

GIOVANNA GIUNTA, Mayor
Incorporated Village of Manorhaven

Trustee Di Lucia	Aye
Trustee Gately	Aye
Trustee von Roeschlaub	Aye
Deputy Mayor Steele	Aye
Mayor Giunta	Aye

BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN
RESOLUTION #8-2015 FEBRUARY 11, 2015

A RESOLUTION AUTHORIZING THE VILLAGE CLERK TO ENTER INTO AN AGREEMENT TO MAKE NECESSARY ROOF REPAIRS TO VILLAGE HALL.

WHEREAS, the roof of Village Hall is damaged and leaking; and,

WHEREAS, the Village of Manorhaven has been put on notice that the repair should be made as soon as possible to avoid additional damage and mold from leaking moisture; and,

WHEREAS, the clerk has requested and received estimates from three roofers for the repair; and,

WHEREAS, after reviewing all three proposals and their respective costs, the Superintendent of Buildings recommended repairing the hole rather than replacing the roof.

WHEREAS, Clearview Roofing of Port Washington was the best value bidder to repair the roof at a cost of \$3,500.

NOW BE IT RESOLVED, that the Board of Trustees enter into a contract with Clearview Roofing of Port Washington, as the best value bidder, to repair the roof at a cost of \$3,500.

Dated: February 11, 2015
Manorhaven, New York

Motion By: Mayor Giunta
Seconded By: Trustee Di Lucia

GIOVANNA GIUNTA, Mayor
Incorporated Village of Manorhaven

Trustee Di Lucia	Aye
Trustee Gately	Aye
Trustee von Roeschlaub	Aye
Deputy Mayor Steele	Aye
Mayor Giunta	Aye

BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN
RESOLUTION #9 -2015 FEBRUARY 11, 2015

**A RESOLUTION AUTHORIZING THE VILLAGE CLERK TO ATTEND THE
REGIONAL INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS
CONFERENCE BEING HELD IN HARTFORD, CONNECTICUT MAY 17, 18,
19, AND 20TH 2015 IN HARTFORD, CONNECTICUT**

WHEREAS, The Village of Manorhaven is desirous of promotion continuing education; and,

WHEREAS, Resolution #115 of 2014 allows for officials of The Village of Manorhaven to attend conferences on behalf of the Village, conducted in New York State; and,

NOW, THEREFORE, BE IT RESOLVED that the Board of The Village of Manorhaven hereby directs Village Clerk Leslie Gross to attend the IIIMC Conference in Hartford, Connecticut from May 17th -20th, 2015.

Dated: February 11, 2015
Manorhaven, New York

Motion By: Trustee Di Lucia
Seconded By: Deputy Mayor Steele

GIOVANNA GIUNTA, Mayor
Incorporated Village of Manorhaven

The Board was polled as follows:

Trustee Di Lucia	Aye
Trustee Gately	Aye
Trustee von Roeschlaub	Aye
Deputy Mayor Steele	Aye
Mayor Giunta	Aye

The next resolution was to enter into a contract with Dan Natchez to negotiate for a bulkhead at Morgan's Dock. The Board decided to review the contract once billing approached \$10,000. The resolution is as follows:

BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN
RESOLUTION #10-2015 FEBRUARY 11, 2015

**A RESOLUTION AUTHORIZING THE VILLAGE TO
ENTER INTO AN AGREEMENT WITH A CONSULTANT SPECIALIZING IN
MARINAS AND WATERFRONT PROJECTS**

WHEREAS, the Village of Manorhaven has received a grant for the rehabilitation of Morgan's Dock; and,

WHEREAS, the Village of Manorhaven Waterfront Advisory Committee has now recommended a bulkhead which would allow greater accessibility to the area; and,

WHEREAS, it is in the best interest of the Village to adhere to the advice and recommendations of the Manorhaven Waterfront Advisory Committee on Morgan's dock.

WHEREAS, the original architectural plan for the site did not require a bulkhead; and,

WHEREAS, time is of the essence to use the grant money and begin construction of the project; and,

WHEREAS, it is necessary to hire a consultant, waterfront design company, specializing in Marinas and Waterfront projects, in order to meet appropriate design requirements and to liaison with the Army Corps. of Engineers and the Department of Environmental conservation.

WHEREAS, the firm of Daniel S. Natchez and Associates has the appropriate knowledge and experience both in building docks and bulkheads and interfacing with the Army Corps. of Engineers and the Department of Environmental Conservation who will need to approve this change in the plans for 'the project';

WHEREAS, A contract has been presented to the Board of Trustees by Daniel S. Natchez and Associates for services at a rate of (\$225/Hr.) for Senior Associates, (\$150/Hr.) for Associates and Project Managers, (\$100/Hr.) for Junior Associates and (\$80/Hr.) for Assistant Project Managers, Draftsmen, and non-clerical personnel.

BE IT NOW RESOLVED, that the Board of Trustees of the Village of Manorhaven hereby authorizes a contract between The Village of Manorhaven and Daniel S. Natchez and Associates, Inc.as a consultant; and

BE IT FURTHER RESOLVED, that the Village Clerk, Leslie Gross, shall be the liaison from The Village for this project.

WHEREAS, the Board of Trustees, having approved this contract, the Mayor is hereby authorized to execute the same.

Dated: February 11, 2015
Manorhaven, New York

Motion By: Trustee Di Lucia
Seconded By: Deputy Mayor Steele

GIOVANNA GIUNTA, Mayor
Incorporated Village of Manorhaven

The Board was polled as follows:

Trustee Di Lucia	Aye
Trustee Gately	Aye
Trustee von Roeschlaub	Aye
Deputy Mayor Steele	Aye
Mayor Giunta	Aye

Public Comment

Several members of the community spoke at the podium. The comments are summarized as follows:

*Ms. Elise Ledda asked for the Board to review parking and use the sides of streets which have more available parking.

*Lorraine who lives at the dead end on Firwood requested that the highway department pay more attention to the dead end streets when plowing.

*Highway Department super, Joe Nittolo, responded that though people may raise complaints, they must realize that his crew must dodge garbage cans, parked cars, and that some of the cleared handicap accessible ramps get cleared, then melting surrounding snow can re-freeze.

*Highway Department member Christopher Fay added that the crew, indeed, has to do a lot of zig-zagging down the streets. He mentioned he plowed Firwood multiple times.

*Dan Gallo who worked for the Village for 25 years, suggested extending the hours of alternate side parking to give crews more time to plow once the snow has melted during the day. He suggested not having the cars alternate until 12 or 1 pm.

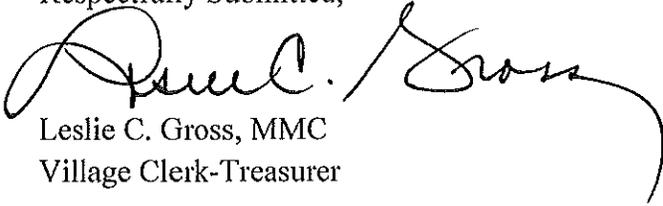
*Everyone agreed that the highway crew was very reliable, and just needed more time to plow.

*Someone mentioned that the Village should hire a night time code enforcer. They could then follow to issue tickets between 3 am and 7 am.

*Everyone who wanted to speak was given an opportunity.

A motion to adjourn was made by Mayor Giunta, and seconded by Trustee Di Lucia. The Board was polled and the vote was unanimous. The meeting ended at 9:40 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Leslie C. Gross". The signature is written in black ink and is positioned to the right of the typed name.

Leslie C. Gross, MMC
Village Clerk-Treasurer