

**VILLAGE OF MANORHAVEN
BOARD OF TRUSTEES
MINUTES OF PUBLIC HEARING
THURSDAY, JULY 28, 2016 - 7 P.M.**

CALL TO ORDER: The meeting was called to order at 7 p.m. by Mayor Jim Avena.

Pledge of Allegiance: Mayor Avena asked Rose Masiello to lead the assembly in reciting the Pledge of Allegiance.

Attendance: The following were in attendance:

James Avena	Mayor
Priscilla von Roeschlaub	Deputy Mayor
Rita DiLucia	Trustee
Ken Kraft	Trustee
John Popeleski	Trustee
Steven Leventhal, Esq.	Village Attorney
Sharon Natalie Abramski	Village Clerk-Treasurer

ADOPTION OF LOCAL LAW #8-2016

Motion: Mayor Avena made a Motion to waive the reading of the new local law; Seconded: Deputy Mayor von Roeschlaub; all unanimously approved. Clarifications were made by Village Attorney to the Board and Public. The Village Attorney asked that the Legal Notice for this hearing be attached to the minutes as “Exhibit A.”

LOCAL LAW amending Chapter 147 (Vehicles and Traffic), Article III (Parking, Stopping and Standing), by adding Section 147-22.2 to reserve certain parking spaces for use by motorcycles only; amending Section 147-33 (Penalties for offenses) to establish a penalty for noncompliance with Section 147-22.2; amending Section 147-33.1 (Penalties for late payment) to establish a penalty for late payment of a penalty imposed pursuant to Section 147-33; amending Section 147-41 (Stop intersections) to designate as a stop intersection Cambridge Avenue at Cottonwood Road; and adding Section 147-54 to identify certain parking spaces reserved for use by motorcycles only.

MOTIONS

- Hearing was opened to the public; no public comment.
- Motion to Close Public Hearing: Trustee Kraft; Seconded: Trustee Popeleski; unanimously approved.
- Motion to Adopt Local Law #8 - 2016: Trustee Kraft; Deputy Seconded: Mayor von Roeschlaub; unanimously approved.

ADJOURNMENT

- Motion to adjourn at **7:12 p.m.**: Mayor Avena, Seconded: Deputy Mayor von Roeschlaub; unanimously approved.

Dated: Manorhaven, NY - July 28, 2016

Respectfully submitted,
Sharon Abramski, CMC
Village Clerk-Treasurer

**VILLAGE OF MANORHAVEN
BOARD OF TRUSTEES
MINUTES OF MONTHLY MEETING
THURSDAY, JULY 28, 2016 - 7:30 P.M.**

CALL TO ORDER: The meeting was called to order at 7:30 p.m. by Mayor Jim Avena.

Pledge of Allegiance: Mayor Avena asked Donald Badaczewski to lead the assembly in reciting the Pledge of Allegiance.

Attendance: The following were in attendance:

James Avena	Mayor
Priscilla von Roeschlaub	Deputy Mayor
Ken Kraft	Trustee
John Popeleski	Trustee
Steven Leventhal, Esq.	Village Attorney
Sharon Natalie Abramski	Village Clerk-Treasurer

OPENING COMMENTS BY THE MAYOR

Mayor invited the Village Attorney to speak; Steven Leventhal stated that the Board runs the Village, not the Village Attorney. For this reason, he would not be joining the Board on the Dais.

- Welcome to new trustees, returning trustees and returning staff.
- Introduced new staff members
- Discussed DPW, new lead foreman, Mike Calvanese, and the improvements already noted within that department. Truck maintenance will no longer be done in Glen Cove, but next door at Port Empire. There will be a schedule for routine maintenance on the equipment.

MOTIONS

- **Motion to Appoint Richard Ready, Esq.** as additional Court Prosecutor

Motion to Appoint: Trustee Popeleski; Seconded: Deputy Mayor von Roeschlaub; unanimously approved.

- **Motion to Appoint Waterfront Committee**

Motion to Appoint: Deputy Mayor von Roeschlaub; Seconded: Trustee John Popeleski; unanimously approved.

REPORTS

Justice Court

Police Department

Building Department

Motion to Approve: Deputy Mayor von Roeschlaub; Seconded Motion Mayor Avena; unanimously approved.

MINUTES

Draft Minutes of the June 22, 2016 Meeting

Motion to Approve: Trustee DiLucia; Seconded: Deputy Mayor von Roeschlaub; Abstentions: Trustee Kraft and Trustee Popeleski; all others unanimously approved.

Draft Minutes of July 6, 2016 Organizational Meeting

Motion to Approve: Deputy Mayor von Roeschlaub; Seconded: Trustee Kraft; Abstentions: Trustee Di Lucia; all others unanimously approved.

Draft Minutes of the July 14, 2016 Work Session

Motion to Approve: Deputy Mayor von Roeschlaub; Seconded: Trustee Popeleski; Abstentions: Trustee Di Lucia; all others unanimously approved.

FINANCIALS

Abstract of Claims

Motion to Approve: Deputy Mayor von Roeschlaub; Seconded: Trustee Kraft; unanimously approved.

RESOLUTIONS

1. BOARD OF TRUSTEES, INC. VILLAGE OF MANORHAVEN - July 28, 2016

RESOLUTION #56 TO AWARD THE CONTRACT OF PHASE II (FLOATING DOCK)

OF THE HISTORIC RESTORATION OF MORGAN’S DOCK TO THE LOWEST RESPONSIBLE

BIDDER

BE IT RESOLVED THAT Chesterfield Associates, Inc. representing the lowest responsible bid of \$414,500 for Phase II (Floating Dock) of the Historic Renovation of Morgan’s Dock, is hereby awarded the Phase II Contract with the Village of Manorhaven after consideration of the Board.

BE IT FURTHER RESOLVED that the provisions of this Resolution shall take effect immediately.

Motion to Approve: Trustee Di Lucia; Seconded: Deputy Mayor von Roeschlaub; unanimously approved.

2. BOARD OF TRUSTEES, INC. VILLAGE OF MANORHAVEN - July 28, 2016

RESOLUTION #57 TO AUTHORIZE TREE REMOVALS

BE IT RESOLVED that upon the recommendation of the Board of Trustees, and consistent with the standards set forth in section 143-4 (C) of the Code of the Inc. Village of Manorhaven, permission be and hereby is granted to the following for removal of a tree or trees,

<u>Applicant</u>	<u>Address</u>	<u>Quantity</u>
Albert & Carmela Santoli	15 Manhasset Ave.	Diseased Tree
Carol Fehrman	35 Sagamore Hill Drive	Damaged & Leaning towards Neighbors Property

BE IT FURTHER RESOLVED, that the permit fees to be charged to the property owner, shall be as set forth in section 143-6 of the Code; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately

Motion to Approve: Deputy Mayor von Roeschlaub; Seconded by Trustee Kraft; unanimously approve.

3. *Prior to this Motion, Trustee Popeleski discussed the new water conservation pilot program and the meeting he attended with the Port Washington Water District and the Town of North Hempstead. Clerk Abramski noted that an informational flyer was included in the resident meeting packets.*

BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN - July 28, 2016

RESOLUTION #58 TO PROMOTE WATER CONSERVATION

BE IT RESOLVED that Village of Manorhaven will participate in the Port Washington Water District’s water conservation pilot program, “Be Smart and Green, Save 15,” a progressive campaign to give residents and customers the facts and tools to reduce pumpage by 15% during the irrigation season; and

BE IT FURTHER RESOLVED that the provisions of this Resolutions shall take effect immediately.

Motion to Approve: Trustee Popeleski; Seconded: Trustee Kraft; unanimously approved.

4. BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN - July 28, 2016

RESOLUTION #59 – DESIGNATING AN ADDITIONAL SIGNATORY

BE IT RESOLVED that the Village of Manorhaven designates and authorizes the Deputy Mayor to sign checks in the amount less than five thousand dollars; and

BE IT FURTHER RESOLVED that the Village of Manorhaven authorizes the Deputy Mayor to sign checks in the amount of five thousand or more with two signatures required.

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

Motion to Approve: Trustee Di Lucia; Seconded: Trustee Popeleski; unanimously approved.

5. BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN - July 28, 2016

RESOLUTION #60 TO AUTHORIZE ATTENDANCE AT MEETINGS AND CONFERENCES

BE IT RESOLVED, that the Mayor and the Village Clerk-Treasurer, each individually, are hereby authorized to approve attendance on behalf of the Village, by the following individuals, at meetings and conferences conducted within the State of New York, with reimbursement by the Village for their actual and necessary expenses in connection therewith:

Mayor, Jim Avena,

The Board of Trustee Members,

Village Clerk-Treasurer, Sharon Natalie Abramski,

Deputy Village Clerk, Norma Gonedes,

Village Justice Court Clerk, Donald Badeczewski,

Village Attorney, Steven Leventhal; and

Such other Village employees and officials as may be determined by Mayor and Village Clerk-Treasurer from time to time; and

BE IT FURTHER RESOLVED that the provisions of this Resolution shall take effect immediately.

Motion to Approve: Trustee Di Lucia; Seconded: Mayor Avena; unanimously approved.

6. BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN - July 28, 2016

RESOLUTION #61 - JULY 28, 2016 TO APPROVE THE ANNUAL REVIEW OF MANORHAVEN’S PROCUREMENT POLICY

WHEREAS, on August 23, 2012, the Village of Manorhaven adopted a procurement policy as to goods and services that are not subject to competitive bidding; and,
WHEREAS, New York General Municipal Law Section 104-b requires annual review of the procurement policy by the Board of Trustees; and,
WHEREAS, the procurement policy having been reviewed by the Board of Trustees;
NOW, THEREFORE, BE IT RESOLVED that the procurement policy is hereby adopted with the following change to Paragraph 10 thereof:
The following Village officials are responsible for purchasing: Mayor, Village Clerk-Treasurer; and
In the absence or unavailability of the Mayor and the Village Clerk-Treasurer, the
Deputy Village Clerk may purchase.

Motion to Approve: Deputy Mayor von Roeschlaub; Seconded: Trustee Popeleski; unanimously approved.

7. BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN - July 28, 2016

RESOLUTION #62 TO AUTHORIZE MOTORCYCLE PARKING ONLY

WHEREAS, the Board of Trustees is authorized by New York State Vehicle and Traffic Law Article 39 (Regulation of Traffic by Cities and Villages), Section 1640, to establish parking regulations; and
WHEREAS, Local Law 8 of 2016 provides that the stopping, standing or parking of a vehicle in any location designated as a place for motorcycle parking only described in Schedule XVIII (§147-54) is prohibited, unless the vehicle is a motorcycle, as that term is defined by the New York Vehicle and Traffic Law as amended from time to time; and
WHEREAS, Local Law 8 of 2016 further provides that the stopping, standing or parking of a vehicle in the locations described below, which are hereby designated as places for motorcycle parking only, is prohibited, unless the vehicle is a motorcycle, defined as a vehicle having a seat or saddle for the use of the rider and designed to travel on not more than three wheels in contact with the ground, but excluding a tractor.

<u>Name of Street</u>	<u>Side</u>	<u>Location</u>
Juniper Road	North	Adjacent to 35 Juniper Road
Firwood Road	East	Between 56A and 58 Firwood Road

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Clerk is hereby directed to cause appropriate signs to be erected at the designated locations stating that they are reserved for motorcycles parking only, and containing such other information as may facilitate enforcement of the parking regulation.

Motion to Approve: Trustee DiLucia; Seconded: Deputy Mayor von Roeschlaub; unanimously approved.

8. BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN - July 28, 2016

RESOLUTION #62, STOP SIGNS: CAMBRIDGE AVENUE AT COTTONWOOD ROAD

WHEREAS, the Board of Trustees is authorized by New York State Vehicle and Traffic Law Article 39 (Regulation of Traffic by Cities and Villages), Section 1640, to establish parking regulations; and
WHEREAS, Local Law 8 of 2016 designates the intersection of Cambridge Avenue and Cottonwood Road as a four way stop intersection;

THEREFORE, IT IS HEREBY RESOLVED that the Clerk is hereby directed to cause appropriate signs to be erected at the intersection of Cambridge Avenue and Cottonwood Road indicating that it is a four-way stop intersection.

Motion to Approve: Trustee DiLucia; Seconded: Deputy Mayor von Roeschlaub; unanimously approved.

9. Discussion: Does not include delivery trucks, construction vehicles or trucks under five (5) tons.

BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN - July 28, 2016

RESOLUTION #63 TO AUTHORIZE NEW TRUCK ROUTE SIGNS

WHEREAS, the Board of Trustees is authorized by New York State Vehicle and Traffic Law Article 39 (Regulation of Traffic by Cities and Villages), Section 1640, to establish traffic regulations; and

WHEREAS, in accordance with the provisions of §§147-12 and 147-44 of the Village Code, trucks are excluded from all streets in Manhasset Isle except Secatoag Avenue, Matinecock Avenue, Sintsink Drive East south of Manhasset Avenue, and Sagamore Hill Drive between Secatoag Avenue and Matinecock Avenue (collectively, the "Manhasset Isle Truck Route"); and

WHEREAS, the signs indicating the Manhasset Isle Truck Route are deteriorated due to their age and exposure to the elements; and

THEREFORE, IT IS HEREBY RESOLVED that the Clerk is hereby directed to cause appropriate signs to be erected in replacement of the signs indicating the Manhasset Isle Truck Route.

Motion to Approve: Trustee DiLucia; Seconded: Deputy Mayor von Roeschlaub; unanimously approved.

OLD BUSINESS ITEMS

- *PWOEM – John and Priscilla discussed storm plan and the need for the Village to revise its CEMP (comprehensive emergency management plan). This is needed for any FEMA claims. We are part of the North Shore Emergency Management System; residents may sign up online for notifications.*
- *Handicap Ramps need adjustments*
- *Audits are being completed*
- *Escrow Account Reimbursements are being worked on*
- *GOVPILOT program: Information is currently being input. Residents will be able to input concerns and service requests online.*
- *Laserfische program input is still ongoing.*

NEW BUSINESS

- *New Superintendent of Building/Chief of Code Enforcement, William Rogel will begin Monday, 8/1*
- *Next Month Public Hearing on Alternate Street Parking*
- *Next Month Public Hearing on Change to Local Law for Tree Removal Permits*

PUBLIC COMMENT

The Board heard concerns and comments from the following residents:

Frank Ottaviani, Gary Maynard, Nick Marra, Barbara Faticone, Angela McGrad, and Rose Masiello.

NEXT MEETINGS

Work Session: August 11, 2016 at 6 p.m.

Public Hearing: August 18, 2016 at 7:00 p.m.

Board of Trustees Monthly Meeting: August 18, 2016 at 7:30 p.m.

ADJOURNMENT - 8:55 p.m.

Motion to Adjourn: Deputy Mayor von Roeschlaub; Seconded: Trustee Popeleski; Approved unanimously.

Dated: Manorhaven, NY
July 28, 2016

Respectfully submitted,
Sharon Abramski, CMC
Village Clerk-Treasurer