

**VILLAGE OF MANORHAVEN  
BOARD OF TRUSTEES  
PUBLIC HEARING  
MINUTES – AUGUST 24, 2017 at 7:00 p.m.**

**CALL TO ORDER:** 7:00 p.m.

Pledge of Allegiance: Nick Marra

Attendance: Trustee Rita Di Lucia, Trustee Ken Kraft, Trustee John Popeleski, Deputy Mayor Priscilla von Roeschlaub, Mayor Jim Avena, Clerk Sharon Abramski, Village Attorney Steven Leventhal.

**ATTORNEY COMMENTS REGARDING SEQRA RESOLUTION:**

*- Motion to Accept SEQRA Resolution for Proposed Local Laws by Trustee Popeleski; seconded by Trustee Kraft; motion unanimously carried.*

**LOCAL LAW CHANGES BEFORE THE BOARD:**

**Local Law 22 of 2017**

A local law amending Village Code Chapter 4 (Appearance Tickets) amending Section 4-4 (Issuance authorized); Section 4-5 (Issuance for Violation of Chapter 118), and Section 4-6 (Issuance for Vehicle and Traffic Offenses.)

**ATTORNEY COMMENT:**

This Local Law empowers the Board to assign an employee or staff member to issue ticket violations.

**PUBLIC COMMENT:**

*- None*

*- Motion to Accept Local Law 22 by Deputy Mayor Priscilla von Roeschlaub; seconded by Trustee Ken Kraft; motion unanimously carried.*

**ADJOURNMENT:**

*Meeting carried into the regular Board Meeting at 7:05 p.m.*

Dated: August 24, 2017

Manorhaven, NY

Sharon Natalie Abramski, RMC, CMC

Village Clerk-Treasurer

**VILLAGE OF MANORHAVEN  
BOARD OF TRUSTEES MEETING  
MINUTES – AUGUST 24, 2017 at 7:00 p.m.**

**CALL TO ORDER:** 7:05 p.m.

*Pledge of Allegiance: Nick Marra*

*Attendance: Trustee Rita Di Lucia, Trustee Ken Kraft, Trustee John Popeleski, Deputy Mayor Priscilla von Roeschlaub, Mayor Jim Avena, Clerk Sharon Abramski, Village Attorney Steven Leventhal.*

**MAYOR COMMENTS:**

- Pat Valente Citation
- Code Enforcement Officers
- Garbage problem on Kirkwood Road
- Over occupancy and Local Law 23 in September
- Alternate Street Parking (will meet with new Fire Chief)
- Grease and Baby Wipe Problem

**REPORTS**

Justice Court

Police Department

Building Department

*- Motion to accept reports by Trustee John Popeleski ; seconded by Trustee Rita Di Lucia; motion unanimously carried.*

**MINUTES**

Draft Minutes of the July 27, 2017 2017 Regular BOT Meeting

Draft Minutes of the August 10, 2017 Work Session

*- Motion to accept minutes by Trustee Ken Kraft; seconded by Trustee Rita Di Lucia; motion unanimously carried.*

**FINANCIALS**

Abstract of Claims

*- Motion to accept financials by Deputy Mayor Priscilla von Roeschlaub; seconded by Trustee Ken Kraft; motion unanimously carried.*

**MOTIONS:**

- Motion to Accept the Amendment to the Town of North Hempstead Intermunicipal Agreement.

*- Motion by Trustee Ken Kraft; seconded by Deputy Mayor Priscilla von Roeschlaub; motion unanimously carried.*

**RESOLUTIONS:**

**RESOLUTION #11 of 2017 to 2018**

**TO EXTEND THE TERM OF MAYOR**

**WHEREAS**, pursuant to New York Village Law Section 3-302, the Board of Trustees is authorized to extend the term of office of the mayor to four years; and

**WHEREAS**, the Board of Trustees deems it to be in the best interest of the Village to extend the term of office of the mayor to four years; and

**WHEREAS**, this action is subject to a permissive referendum.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The term of office of the mayor shall be four years, commencing with the term of the Mayor elected at the next general village election at which the office of mayor is to be filled.
2. Within ten days after the adoption of this resolution by the Board of Trustees, the Village Clerk shall, in the same manner as is provided for notice of a general village election, post and publish a notice which shall set forth the date of the adoption of the resolution and contain an abstract of such resolution concisely stating the purpose and effect thereof, and indicating that such resolution is subject to a permissive referendum.
3. A referendum on the extension of the term of office of the mayor to four years, commencing with the term of the Mayor elected at the next general village election at which the office of mayor is to be filled, shall be held on October 3, 2017, between the hours of 6:00 a.m. and 9:00 p.m., at Village Hall, 33 Manorhaven Blvd, in the Incorporated Village Manorhaven, New York.
4. The Clerk shall, with the advice of the Village Attorney, take all steps necessary and appropriate to accomplish the purposes of this resolution.

*- Motion to accept Resolution by Deputy Mayor Priscilla von Roeschlaub; seconded by Trustee John Popeleski; motion unanimously carried.*

### **RESOLUTION #12 of 2017 to 2018**

#### **TO APPOINT ELECTION INSPECTORS FOR THE OCTOBER 3, 2017 ELECTION**

**BE IT RESOLVED**, that upon the recommendation of the Village Clerk-Treasurer, the individuals set forth below be and hereby are appointed as Inspectors of Election and Ballot Clerks, as the case may be, in connection with the Annual General Election of the Village, to be conducted Tuesday, October 3, 2017 from 6:00 a.m. to 9:00 p.m. Each shall be paid \$150 for the day, with the individual appointed as Chair, to receive \$200.00 for the day; and

**BE IT FURTHER RESOLVED**, that the Village Clerk-Treasurer, in her capacity as Commissioner of Elections for the Village, be and hereby is authorized to make such additions and alterations to said schedule as may be necessary and appropriate to carry out their duties pursuant to law; and

**BE IT FURTHER RESOLVED**, that the provisions of this resolution shall take effect immediately.

Schedule of Election Inspectors and/or Ballot Clerks-General Village Election Tuesday, October 3, 2017 are as follows:

Michele Ferguson – Chair

Avery Ferguson

Mamie Kerr

Ted Knopp

Christopher Quinn

Paula Quinn

*- Motion to accept Resolution by Trustee John Popeleski; seconded by Trustee Ken Kraft; motion unanimously carried.*

### **RESOLUTION #13 of 2017 – 2018**

#### **TO ADJUST BUDGET**

**WHEREAS**, during the fiscal year ended May 31, 2017, the Village incurred certain unanticipated costs for repairs to Village owned equipment and for compensation paid in connection with employee terminations; and

**WHEREAS**, upon the advice of the Village Accountants, the Clerk-Treasurer requests that the budget for the fiscal year ending May 31, 2017 be amended by the appropriation of \$97,000 from the fund balance and by the line item transfers set forth in the schedule attached hereto and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

The budget for the fiscal year ended May 31, 2017 is hereby amended by the appropriation of \$97,000 from the fund balance and by the line item transfers set forth in the schedule attached hereto and made a part hereof.

*- Motion to accept Resolution by Trustee Ken Kraft; seconded by Deputy Mayor Priscilla von Roeschlaub; motion unanimously carried.*

### **RESOLUTION #14 of 2017 to 2018**

#### **TO AUTHORIZE CODE ENFORCEMENT BY STAFF MEMBER**

**WHEREAS**, by the adoption on this date of Local Law 22, of 2017, the Board of Trustees amended Village Code Chapter 4 (Appearance Tickets) by, among other things,

**Amending §4-5** (Issuance for violation of Chapter 118), to authorize the Code Enforcement Officer and such other Village officer or employee as may be designated by resolution of the Board of Trustees to issue appearance tickets, returnable in the Village Justice Court of the Incorporated Village of Manorhaven, pertaining to the enforcement of Chapters 65, 85, 99, 112, 118, 120, 132, 134, 143 and 155 of the Village Code; and

**Amending §4-6** (Issuance for vehicle and traffic offenses), Subsection B, to authorize the Code Enforcement Officer and such other Village

officer or employee as may be designated by resolution of the Board of Trustees to issue appearance tickets, returnable in the Village Justice Court of the Incorporated Village of Manorhaven, pertaining to the enforcement of any and all provisions of the Village Code relating to parking, any and all provisions of Article 14, Article 32 and § 306(b) of the Vehicle and Traffic Law of the State of New York, and Chapter 147 of the Village Code.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Lori A. Vlahos is hereby designated to issue appearance tickets, returnable in the Village Justice Court of the Incorporated Village of Manorhaven, pertaining to the enforcement of Chapters 65, 85, 99, 112, 118, 120, 132, 134, 143 and 155 of the Village Code; and
2. Lori A. Vlahos is hereby designated to issue appearance tickets, returnable in the Village Justice Court of the Incorporated Village of Manorhaven, pertaining to the enforcement of any and all provisions of the Village Code relating to parking, any and all provisions of Article 14, Article 32 and § 306(b) of the Vehicle and Traffic Law of the State of New York, and Chapter 147 of the Village Code.

*- Motion to accept Resolution by Trustee Ken Kraft; seconded by Trustee John Popeleski; motion unanimously carried.*

**RESOLUTION #15 of 2017 to 2018 – AUGUST 24, 2017**

**TO ADJUST BUILDING PERMIT APPLICATION FEES**

**WHEREAS**, Chapter 38 of the Village Code (Building Code Administration) provides that a fee schedule shall be established by resolution of the Board of Trustees and may be amended from time to time by resolution,

**NOW THEREFORE**, the fee payable upon filing of a building permit application with the Village Building Department shall be in the sum of \$100 and separately, the permit fee schedule fee based on \$225 per square foot for new construction for 1-family, 2-family, commercial, etc., per the attached application. This resolution shall take effect immediately.

*- Motion to accept Resolution by Trustee Rita di Lucia; seconded by Trustee John Popeleski; motion unanimously carried.*

**OLD TOPICS:**

- Bond for Sewer and Road Capital Project - \$250,000
- Cashin Associates has confirmed that the property with the pavilion structure adjacent to Sintsink West does belong to the Village and does have a small access strip which belongs to the Village.

**PUBLIC COMMENT:**

*Rudy Santo; Lori Leeds; Caroline Dubois; Nick Marra; Frank Ottaviani.*

**UPCOMING MEETINGS:**

Work Session – September 14, 2017 at 6 p.m.

Public Hearing & BOT Meeting – September 28, 2017 at 7 p.m.

**UPCOMING EVENT:**

9/11 Memorial Ceremony on Monday, 9/11 at 10 a.m. at Village Hall

**EXECUTIVE SESSION:** To Seek Legal Advice

*- Motion to Enter into Executive Session at 8:34 p.m. by Trustee John Popeleski; seconded by Trustee Rita DiLucia; motion unanimously carried.*

**ADJOURNMENT:**

*- Motion to Close Executive Session at 9:00 p.m. by Trustee Rita DiLucia; seconded by Trustee John Popeleski; motion unanimously carried.*

Dated: August 24, 2017  
Manorhaven, NY

Sharon Natalie Abramski, RMC, CMC  
Village Clerk-Treasurer