

**VILLAGE OF MANORHAVEN**  
BOARD OF TRUSTEES  
MINUTES OF ANNUAL REORGANIZATION MEETING  
JULY 8, 2010

The Board held its annual reorganization meeting on July 8, 2010 at 6:00 p.m. The meeting was called to order at 6:20 p.m. by Mayor Michael T. Meehan, with the following in attendance:

Michael T. Meehan	Mayor
John M. DiLeo, Jr.	Trustee
Rita DiLucia	Trustee
Brendan Fahey	Trustee
Patrick Gibson	Trustee
Gerard Terry, Esq.	Village Attorney
Jonathan P. Fielding, Esq.	Village Clerk-Treasurer
Carmela Aiello	Deputy Village Clerk

Twenty-one members of the public were in attendance. Mayor Meehan asked Thomas Panullo to lead the assembly in reciting the pledge of allegiance.

Mayor Meehan made the following appointments subject to ratification by the Board of Trustees:

- a) Thomas Panullo - Member of the Board of Zoning Appeals - for a term expiring 7/2/12;
- b) Douglas Schlaefer - Member of the Board of Zoning Appeals - for a term expiring 7/6/15;
- c) Peter Dzwilewski - Alternate Member of the Board of Zoning Appeals - for a term expiring 7/2/12;
- d) Douglas Schlaefer - Chairman of the Board of Zoning Appeals - for a term expiring 7/4/11;
- e) Jonathan Fielding - Clerk to the Board of Zoning Appeals - for a term expiring 7/4/11;
- f) Irisol Perez - Member of the Architectural Review Board - for a term expiring 7/6/15;
- g) Mario DeSantis - Alternate Member of the Architectural Review Board - for a term expiring 7/4/11;
- h) Gil Acevedo - Alternate Member of the Architectural Review Board - for a term expiring 7/4/11;
- i) Eugene Bowler - Chairman of the Architectural Review Board - for a term expiring 7/4/11;
- j) Jeffrey Zeh - Vice-Chairman of the Architectural Review Board - for a term expiring 7/4/11;
- k) Ron Kaslow - Clerk to the Architectural Review Board - for a term expiring 7/4/11;

- l) Robert Coles - Member of the Waterways Commission - for a term expiring 7/6/15; and
- m) George Martin - Member of the Waterways Commission - for a term expiring 7/7/14;

Trustee Fahey made a motion to ratify these appointments. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Gibson	Aye
Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Mayor Meehan	Aye

Mayor Meehan appointed **Sarudzayi Makwande, Esq.**, to the office of Acting Village Justice for a term of one (1) year, ending July 4, 2011. Trustee DiLucia made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Gibson	Abstain
Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Mayor Meehan	Aye

Mayor Meehan appointed **Gerard Terry, Esq.**, to the office of Village Attorney for a term of one (1) year, ending July 4, 2011. Trustee DiLucia made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Gibson	Abstain
Trustee Fahey	Aye
Trustee DiLucia	Abstain
Trustee DiLeo	Abstain
Mayor Meehan	Aye

Mayor Meehan appointed **Jonathan P. Fielding** to the office of Village Clerk-Treasurer for a term of two (2) years, ending July 2, 2012. Trustee DiLucia made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Gibson	Aye
Trustee Fahey	Aye

Trustee DiLucia	Aye
Trustee DiLeo	Aye
Mayor Meehan	Aye

Mayor Meehan appointed **Carmela Aiello** to the office of Deputy Village Clerk for a term of one (1) year, ending July 4, 2011. Trustee DiLucia made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Gibson	Aye
Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Mayor Meehan	Aye

Mayor Meehan appointed **David L. Mammina, R.A.** to the office of Superintendent of Buildings for a term of one (1) year, ending July 4, 2011. Trustee DiLucia made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Gibson	Aye
Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Mayor Meehan	Aye

Mayor Meehan appointed **Gary Hertzan, C.P.A.** to the office of Village Accountant for a term of one (1) year, ending July 4, 2011. Trustee DiLucia made a motion ratifying the appointment. Trustee Fahey seconded the motion. The Board was polled as follows:

Trustee Gibson	Abstain
Trustee Fahey	Aye
Trustee DiLucia	Abstain
Trustee DiLeo	Aye
Mayor Meehan	Aye

Mayor Meehan appointed **Daniel DiLucia** to the office of Commissioner of Health and Safety for a term of one (1) year, ending July 4, 2011. Trustee DiLucia made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Gibson	Aye
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Trustee Fahey	Aye
Trustee DiLucia	Abstain
Trustee DiLeo	Aye
Mayor Meehan	Aye

Mayor Meehan appointed **John Chalker** to the office of Deputy Commissioner of Health and Safety for a term of one (1) year, ending July 4, 2011. Trustee DiLucia made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Gibson	Aye
Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Mayor Meehan	Aye

Mayor Meehan appointed **Jeffrey Zeh** to the office of Commissioner of Environmental Affairs for a term of one (1) year, ending July 4, 2011. Trustee DiLucia made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Gibson	Aye
Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Mayor Meehan	Aye

Mayor Meehan appointed **Douglas Schlaefer** to the office of Commissioner of Special Projects for a term of one (1) year, ending July 4, 2011. Trustee DiLucia made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Gibson	Aye
Trustee Fahey	Aye
Trustee DiLucia	Abstain
Trustee DiLeo	Abstain
Mayor Meehan	Aye

Mayor Meehan appointed **Eileen Kraneburg** to the office of Commissioner of Community Relations for a term of one (1) year, ending July 4, 2011. Trustee DiLucia made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Gibson	Aye
Trustee Fahey	Aye
Trustee DiLucia	Abstain
Trustee DiLeo	Aye
Mayor Meehan	Aye

**RESOLUTION NO. 38 - JULY 8, 2010**

**A RESOLUTION ESTABLISHING A SCHEDULE FOR THE REGULAR MONTHLY MEETINGS OF THE BOARD OF TRUSTEES FOR THE VILLAGE YEAR 2010-2011 AND SETTING THE DATE AND TIME FOR THE REORGANIZATION MEETING OF THE VILLAGE FOR VILLAGE YEAR 2011-2012**

Trustee DiLucia offered the following resolution, seconded by Trustee DiLeo:

BE IT RESOLVED, that the schedule for the regular monthly meetings of the Board of Trustees for the Village Year 2010-2011 shall be as follows, with all such meetings to commence at 8:00 pm:

July 22, 2010  
August 26, 2010  
September 23, 2010  
October 28, 2010  
November 18, 2010  
December 16, 2010  
January 27, 2011  
February 24, 2011  
March 24, 2011  
April 28, 2011  
May 26, 2011  
June 23, 2011

;and

BE IT FURTHER RESOLVED, that the Annual Reorganization meeting of the Village for the Village year 2011-2012 shall be conducted on Tuesday, July 5, 2011, commencing at 6:00 p.m.; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Gibson	Aye
Trustee Fahey	Aye
Trustee DiLucia	Aye

Trustee DiLeo                      Aye  
Mayor Meehan                      Aye

**RESOLUTION NO. 39 - JULY 8, 2010**  
**A RESOLUTION DESIGNATING DEPOSITORIES FOR VILLAGE FUNDS**

Trustee DiLucia offered the following resolution, seconded by Trustee DiLeo:

BE IT RESOLVED, that HSBC Bank USA (Port Washington, NY branch) and CLASS MBIA be and hereby are authorized to act as depositories of all funds of the Inc. Village of Manorhaven; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Gibson                      Aye  
Trustee Fahey                      Aye  
Trustee DiLucia                      Aye  
Trustee DiLeo                      Aye  
Mayor Meehan                      Aye

**RESOLUTION NO. 40 - JULY 8, 2010**  
**A RESOLUTION AUTHORIZING SIGNATORIES IN RESPECT TO VILLAGE BANK ACCOUNTS**

Trustee DiLucia offered the following resolution, seconded by Trustee DiLeo:

BE IT RESOLVED, that the following officials of the Inc. Village of Manorhaven be and hereby are authorized to act as signatories with respect to all Village bank accounts:

Mayor Michael T. Meehan  
Trustee John M. DiLeo, Jr.  
Village Clerk-Treasurer Jonathan Fielding

; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Gibson                      Aye

Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Mayor Meehan	Aye

**RESOLUTION NO. 41 - JULY 8, 2010**  
**A RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS**

Trustee DiLucia offered the following resolution, seconded by Trustee DiLeo:

BE IT RESOLVED, that the primary official newspaper of the Inc. Village of Manorhaven shall be the **Port Washington News** and the secondary official newspaper of the Inc. Village of Manorhaven shall be **Newsday**; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Gibson	Aye
Trustee Fahey	Abstain
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Mayor Meehan	Aye

**RESOLUTION NO. 42 - JULY 8, 2010**  
**A RESOLUTION AUTHORIZING PAYMENT IN ADVANCE OF AUDIT OF CERTAIN CLAIMS**

Trustee Gibson offered the following resolution, seconded by Trustee Fahey:

BE IT RESOLVED, that the Village Clerk-Treasurer be and hereby is authorized to pay, in advance of Audit by the Board of Trustees, certain recurring and ordinary expenses of the Village, as follows:

Architectural Review Board - Chair  
Architectural Review Board - Members and Alternate Members  
Avaya (phone maintenance)  
Board of Zoning Appeals - Chair  
Board of Zoning Appeals - Members and Alternate Members  
C & G Inspections Services, Inc. (Building Department consultant)  
CSEA (union dues deduction)

Commissioner of Community Relations  
Commissioner of Environmental Affairs  
Commissioner of Health and Safety  
Commissioner of Special Projects  
Dell Government leasing (village computers)  
Ford Motor Credit Co. (highway truck lease)  
LIPA  
Merchant's Automotive (code truck lease)  
National Grid  
NYS Deferred Compensation Plan  
NYS Department of Taxation and Finance  
NYS Employees Health Insurance  
NYS Employees Retirement System  
Nextel  
Pitney Bowes (postage meter)  
Postmaster - Port Washington (postage)  
Standard Security Insurance Co. (disability insurance)  
Verizon  
Village Attorney - monthly retainer only  
Village Court Spanish Interpreter - monthly stipend

; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Gibson	Abstain
Trustee Fahey	Aye
Trustee DiLucia	Abstain
Trustee DiLeo	Aye
Mayor Meehan	Aye

**RESOLUTION NO. 43 - JULY 8, 2010**  
**A RESOLUTION IN CONNECTION WITH ATTENDANCE AT MEETINGS AND**  
**CONFERENCES**

Trustee Gibson offered the following resolution, seconded by Trustee DiLeo:

BE IT RESOLVED, that the following officials of the Inc. Village of Manorhaven be and hereby are authorized to attend meetings and conferences on behalf of the Village, to be conducted within New York state, and to be reimbursed for their attendance thereat for actual and necessary expenses:



Mayor Michael T. Meehan  
Trustee John M. Di Leo, Jr.  
Trustee Rita Di Lucia  
Trustee Brendan Fahey  
Trustee Patrick Gibson

Village Justice Peter Gallanter  
Acting Village Justice Sarudzayi Makwande

Village Clerk-Treasurer Jonathan Fielding  
Deputy Village Clerk Carmela Aiello

Such other Village employees and officials as may be determined by the Board of Trustees, from time to time; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Gibson	Aye
Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye
Mayor Meehan	Aye

**RESOLUTION NO. 44 - JULY 8, 2010**  
**A RESOLUTION IN CONNECTION WITH REIMBURSEMENT FOR MILEAGE**

Trustee DiLucia offered the following resolution, seconded by Trustee Fahey:

BE IT RESOLVED, that the rate of reimbursement to officials of the Inc. Village of Manorhaven who utilize their personal vehicles in the performance of official Village business, shall be \$0.50/mile or such other rate as may be subsequently established by the U.S. Internal Revenue Service; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Gibson	Aye
Trustee Fahey	Aye
Trustee DiLucia	Aye
Trustee DiLeo	Aye

Mayor Meehan

Aye

At 6:43 pm, Trustee DiLucia made a motion to adjourn the meeting. Trustee Fahey seconded the motion, which passed unanimously.

Dated: Manorhaven, New York  
July 21, 2009

Respectfully submitted,

Jonathan P. Fielding  
Village Clerk-Treasurer