

Building Dept. Approvals

Q: What do I do if my house does not have a certificate of occupancy?

A: If your house was built prior to 1954 you would not have a Certificate of Occupancy. It may have a Certificate of Existing Use. If your house was built prior to 1954 and you do not have a Certificate of Existing Use, you can apply for one. If your house was built after 1954 and does not have a Certificate of Occupancy or you are unsure when your house was built, you should contact the Building Department and be guided accordingly.

Q: What do I do if the construction on my house takes over 1 year to complete?

A: A Renewal of Building Application must be submitted and a fee needs to be paid if the construction on your house takes over 1 year to complete.