

**VILLAGE OF MANORHAVEN
BOARD OF TRUSTEES WORK SESSION
March 21, 2019 – 6 p.m.
MINUTES**

CALL TO ORDER: 6:05 p.m.

Pledge of Allegiance: Ken Kraft

Attendance: Trustee Rita Di Lucia; Trustee Ken Kraft - excused; Trustee John Popeleski; Deputy Mayor Priscilla von Roeschlaub; Mayor Jim Avena; Village Clerk Sharon Abramski; Village Attorney Jonathan Fielding.

UPCOMING LOCAL LAWS – 3/28:

- Ban of Recreational Marijuana Sales in Manorhaven (Zoning: *Chapter 155-20(B)*)
- Amendment to Curb-cuts on New Homes (Streets and Sidewalks: Chapter 132-12(b)1)

RESOLUTION:

RESOLUTION #16 - 2019 TO AUTHORIZE NOTICE AND ACCEPTANCE OF SEALED BIDS FOR A WATER MAIN EXTENSION

WHEREAS, the Board of Trustees has determined that the Village of Manorhaven is ready to begin a Water Main Extension for Morgan's Dock Park and;

BE IT RESOLVED that the Board of Trustees will receive sealed bids for the Water Main Extension for Morgan's Dock Park at Manorhaven Village Hall on **Monday, April 15 at 10 a.m.**, at which time they will be publicly opened and read with a contract to be awarded as soon thereafter as practicable; and

BE IT RESOLVED that to the extent the Village so determines, the Contract awarded as soon thereafter as practicable for: Each Bid must be accompanied by a Bid Bond payable to the Village of Manorhaven in the amount of five percent (5%) of the gross amount of the Bid as security for Bidder obligation, if its Bid is accepted, to enter into and perform the Contract work and execute such further security as may be required for faithful performance of the Contract. All proposals must be upon forms furnished by the Owner. Any other will be rejected.

BE IT FURTHER RESOLVED THAT:

1. All Bidders not familiar with site of work are encouraged to visit the site and to take field measurements and examine existing conditions. Bidders must be Port Washington Water District Pre-Approved Water Main Contractors.

2. Construction of new 6-inch diameter water main piping systems, including all new piping and associated fittings, valves, hydrant and appurtenances along Orchard Beach Rd. and Bowman Point Road. The new 6-inch diameter water main will connect to an existing 8-inch diameter water main located on Orchard Beach Rd. and extend approximately 200 linear feet down Bowman Point Rd. A fire hydrant will be provided at the end of the water main on Bowman Point Rd.

3. Construction of a new 1-inch service connection and disconnection of the existing service connection shall be provided for an existing residential dwelling and construction of a new 1-inch service connection for a proposed park/marina shall be provided.

4. Obtain Nassau County Road Opening Permits.

5. The foregoing stated above is a general description only and shall not be construed as a complete description of the Work to be performed for this Project.

6. Project will be constructed under a single prime construction contract.

7. The Contractor shall provide parking for work force off site at the Contractor's expense. No on-site parking will be allowed. No staging of vehicles on-site will be allowed.

8. Delays due to lack of available labor, supervision, equipment, etc. will not be acceptable.

9. The existing water service(s) shall be maintained in continuous operation during the entire construction period. Work under this Contract shall be so scheduled and conducted by the Contractor that such Work will not impede any water distribution, reduce the quality of the water distribution or cause odor or other nuisance. In performing the Work shown and specified, the Contractor shall plan and schedule his Work to meet the water system operating requirements.

10. No Bid will be considered from any person who is in arrears to the Village of Manorhaven, or who is in default as surety or otherwise upon any obligation to the Village of Manorhaven, nor shall a Bid be considered from any Contractor whose performance of any previous Contract with the Village of Manorhaven has been unsatisfactory in the opinion of the Village. Such a Contractor whose performance has been unsatisfactory shall not be deemed a responsible Bidder.

11. The Village of Manorhaven reserves the right to reject any and all Bids received, to waive informalities and to increase, decrease, or omit any portions of the Specifications. Subject to the foregoing, the Village of Manorhaven will award the Contract to the lowest responsible Bidder qualified by past experience to satisfactorily perform the required work of this Contract.

12. The successful Bidder shall furnish a Performance Bond and a Labor and Materials Payment Bond at least equal to the full amount of the Contract price as security for the faithful performance of all the successful Bidder's obligations under the Contract.

13. Contract Documents may be picked up in CD pdf format at the Village Clerk-Treasurer Office, Village of Manorhaven, 33 Manorhaven Boulevard, Port Washington, New York, 11050 on **March 25, 2019 a.m.**

A non-refundable fee of \$100.00 by check or money order payable to the Village of Manorhaven will be required for each set of Contract Documents.

14. This information shall be posted by the Village Clerk-Treasurer effective immediately.

- *Motion to proceed with water extension bid and legal notice by Trustee Popeleski; seconded by Trustee Di Lucia; unanimously carried.*

MOTION #12 - 2018-2019:

- Update of Emergency Sewer and Response Plan

- *Motion to accept Trustee Popeleski; seconded by Trustee Di Lucia; unanimously carried.*

TOPICS FOR DISCUSSION:

- Standard & Poor's Review – **AA+** an increase of 3 levels from an A+

- Budget Hearing for 2019-2020 – 3/28 at 7 p.m.

- New Garbage Contract Bid Review – 3/28 at 11 a.m.

- Upcoming BAN Resolution – \$550K for Upcoming Capital Projects:

a. Funding for the Remainder of Morgan's Dock (approx. \$275K)

b. Waterline Connection to Morgan's Dock Park (approx. \$275K)

- Cell Node Research

UPCOMING MEETINGS/EVENTS:

- 3/28 at 11 a.m. – Garbage Contract - Bid Opening

- 3/28 at 7 p.m. – Budget Hearing & BOT Meeting

- 4/15, Mon. at 10 a.m. – Bid Opening for Water Extension from Morgan's Dock Park

- 4/17, Weds. at 7 p.m. – BOT Meeting (No Work Session in April)

- 4/27, Sat. – Earth Day Clean-up at 9:30 a.m. at the gazebo in the Preserve and Arbor Day Ceremony in the Preserve at 11 a.m.

EXECUTIVE SESSION AND ADJORNMENT:

- *Motion to enter into Executive Session at 6:33 p.m. by Trustee Popeleski; seconded by Deputy Mayor von Roeschlaub; unanimously carried.*

- *Motion to Close Executive Session and work session at 7:54 p.m. by Trustee Popeleski; seconded by Trustee Kraft; unanimously carried.*

Manorhaven, NY

Sharon Natalie Abramski, RMC, CMC

Village Clerk-Treasurer

March 21, 2019