

**VILLAGE OF MANORHAVEN  
ORGANIZATIONAL MEETING  
THURSDAY, JULY 12, 2018 - 7 P.M. - MINUTES**

**CALL TO ORDER** 7:00 p.m.

**Pledge of Allegiance:** Lori Vlahos

**Attendance:** *Trustee Di Lucia - excused; Trustee Popeleski; Trustee Kraft; Deputy Mayor von Roeschlaub - excused; Mayor Avena; Clerk Sharon Abramski; Jonathan Fielding, Village Attorney.*

**ADMINISTERING THE OATHS OF OFFICE**

AT THE JUNE 2018 VILLAGE ELECTION, THE FOLLOWING INDIVIDUALS WERE ELECTED TO THE FOLLOWING OFFICES:

- Priscilla von Roeschlaub, Trustee for a term of two years;
- Kenneth Kraft, Trustee for a term of two years; and
- Jim Avena, Mayor for a term of 2 years.

**Justice Peter Gallanter** administered Oaths of Office to Mayor Avena and Trustee Kraft.

**MOTIONS BEFORE THE BOARD**

1. A Motion to re-appoint Sharon Natalie Abramski as Village Clerk-Treasurer, Records Access Officer, FOIL Officer and Records Management Officer for a term of two (2) years commencing July 2, 2018. - *Motion unanimously carried.*

2. A Motion to appoint Alexander Kovacevic as Deputy Clerk for the term of one (1) year commencing July 2, 2018. - *Motion unanimously carried.*

3. A Motion to appoint Jonathan Fielding, Esq. as Village Attorney for a term of two (2) years commencing on July 2, 2018 and authorizing compensation pursuant to an engagement letter filed with the Village Clerk. - *Motion unanimously carried.*

4. A Motion to re-appoint, Jeffrey Blinkoff, Esq. and Joanie Corbo Hanna, Esq. as Village Prosecutors and authorizing compensation pursuant to an engagement letter filed with the Village Clerk. - *Motion unanimously carried.*

5. A Motion to re-appoint Richard Ready, Esq. and Andrew Prescott, Esq. as alternate Village Prosecutors and authorize compensation pursuant to an engagement letter filed with the Village Clerk. - *Motion unanimously carried.*

6. A Motion to re-appoint Kenneth Gray, Esq., Bee, Ready, Fishbein, Hatter & Donovan as Special Counsel to the Village of Manorhaven for purposes of advising the Planning Board and

authorize compensation pursuant to an engagement letter filed with the Village Clerk.

- *Motion unanimously carried.*

7. A Motion to re-appoint as Raul Cottillo, PE, D & B Engineering as Consultants to the Village of Manorhaven for purposes of advising the Planning Board and authorize compensation pursuant to an engagement letter filed with the Village Clerk. - *Motion unanimously carried.*

8. A Motion to re-appoint Andrew Levenbaum, PE, as the Engineer Consultant for the Board of Zoning Appeals for the purpose of advising the Village of Manorhaven Zoning Board on zoning matters and authorize compensation pursuant to an engagement letter filed with the Village Clerk. - *Motion unanimously carried.*

9. A Motion to re-appoint Jeffrey Blinkoff, Esq., Leventhal, Mullaney & Blinkoff, LLP as Special Counsel to the Village of Manorhaven for purposes of advising the Zoning Board and authorize compensation pursuant to an engagement letter filed with the Village Clerk. - *Motion unanimously carried.*

10. A Motion to re-appoint Jeffrey Blinkoff, Esq., Leventhal, Mullaney & Blinkoff, LLP as Special Counsel to the Village of Manorhaven for purposes advising the Architectural Review Board and authorize compensation pursuant to an engagement letter filed with the Village Clerk. - *Motion unanimously carried.*

11. A Motion to re-appoint Zygmunt Jagiello as Chair of the Planning Board and authorize compensation pursuant to an engagement letter filed with the Village Clerk. - *Motion unanimously carried.*

12. A Motion to re-appoint Eugene Bowler as Chair of the Architectural Review Board and authorize compensation pursuant to an engagement letter filed with the Village Clerk. - *Motion unanimously carried.*

13. A Motion to re-appoint Patrick Gibson as Chair of the Zoning Board, and Jerry Devine as the Deputy Chair, and authorize compensation pursuant to an engagement letter filed with the Village Clerk. - *Motion unanimously carried.*

## **RESOLUTIONS**

**a.** A RESOLUTION DESIGNATING THE PORT WASHINGTON NEWS AND NEWSDAY AS THE OFFICIAL VILLAGE NEWSPAPERS FOR A TERM OF ONE YEAR, EXPIRING AT NOON ON THE FIRST MONDAY OF JULY IN 2019.

- *Motion unanimously carried.*

**b.** A RESOLUTION DESIGNATING THE MUNICIPAL/GOVERNMENT DIVISIONS OF **HSBC, TD BANK AND JP MORGAN CHASE** AS BANK DEPOSITORIES, AND REQUIRING SECURITY FOR VILLAGE DEPOSITS AS AUTHORIZED BY LAW; AND

AUTHORIZING THE MAYOR OR THE CLERK-TREASURER TO SIGN CHECKS IN AMOUNTS OF LESS THAN \$5,000; AND AUTHORIZING THE MAYOR AND THE CLERK-TREASURER TO SIGN CHECKS IN AMOUNTS OF \$5,000 OR MORE WITH TWO SIGNATURES REQUIRED; AND AUTHORIZING THE MAYOR OR THE CLERK TO RENEW ANY SURETY BONDS COVERING VILLAGE PERSONNEL WHICH MAY BE EXPIRING. - *Motion unanimously carried.*

**c.** A RESOLUTION DESIGNATING THE MONTHLY MEETING DATES, TIME AND PLACE FOR THE **REGULAR MEETINGS OF THE BOARD OF TRUSTEES**, AS THE 4TH THURSDAY OF EACH MONTH AT VILLAGE HALL, 33 MANORHAVEN BLVD., MANORHAVEN, NEW YORK AT 7:00 P.M., EXCEPT THE MEETING DATES AS NOTED: **2018 - 2019:** 7/26, 8/30, 9/27, 10/25, 11/29, 12/20, 1/24, 2/28, 3/28, 4/17 (*Weds.*), 5/23, 6/27. - *Motion unanimously carried.*

**d.** A RESOLUTION DESIGNATING THE MONTHLY MEETING DATES, TIME AND PLACE FOR THE **BOARD OF TRUSTEE WORK SESSIONS** AS THE 3RD THURSDAY OF EACH MONTH AT 6 P.M. AT VILLAGE HALL, 33 MANORHAVEN BLVD., MANORHAVEN, NEW YORK, EXCEPT THE MEETING DATES FOR THE MONTHS OF AUGUST, NOVEMBER AND DECEMBER AS NOTED: **2018 - 2019:** *No July, No August, 9/20, 10/18, 11/8, No December, 1/17, 2/21, 3/21, No April Session, 5/16, No June Session.* - *Motion unanimously carried.*

**e.** A RESOLUTION DESIGNATING THE DATE, TIME AND PLACE FOR THE **VILLAGE ELECTION AS JUNE 18, 2019 FROM 6 A.M. to 9 P.M.** AT VILLAGE HALL, 33 MANORHAVEN BLVD., MANORHAVEN, NEW YORK. - *Motion unanimously carried.*

**f.** A RESOLUTION DESIGNATING THE DATE, TIME AND PLACE FOR THE **ANNUAL ORGANIZATIONAL MEETING AS JULY 11, 2019 at 7:00 P.M.** AT VILLAGE HALL, 33 MANORHAVEN BLVD., MANORHAVEN, NEW YORK. - *Motion unanimously carried.*

**g.** A RESOLUTION AUTHORIZING THE VILLAGE CLERK, DEPUTY CLERK, VILLAGE ATTORNEY AND BOARD MEMBERS TO ATTEND TRAINING AND CONFERENCES. - *Motion unanimously carried.*

**h.** A RESOLUTION AUTHORIZING PAYMENT IN ADVANCE OF AUDIT OF CERTAIN CLAIMS: *Accudata payroll; ARB – Chair, Members and Alternate Members, BZA – Chair, Members and Alternate Members, C & G Inspections Services, Inc., (Building Dept. Consultant), CSEA (Union dues deduction), HSBC Credit Card, LIPA, National Grid, NYS Deferred Compensation Plan, NYS Department of Taxation and Finance, NYS Employees Retirement System, PERMA(Disability/Workman’s Compensation Insurance), Petty Cash to maintain a balance of \$300, Pitney Bowes (postage meter), Planning Board – Chair, Members and Alternate Members; Postmaster – Port Washington (postage), Shell Gas Card – (Village vehicles), Standard Security Insurance Company (disability insurance), Verizon, Village Court Prosecutors and Spanish Interpreter, Village Justice, Wells Fargo (Xerox machine).* - *Motion unanimously carried.*

**Resolutions I. through O.:**

i. - REGISTRAR OF VITAL STATISTICS, WAYNE WINK, CLERK OF THE TOWN OF NORTH HEMPSTEAD, WILL CONTINUE TO SERVE AS REGISTRAR OF VITAL STATISTICS FOR A TERM EXPIRING AT NOON ON THE FIRST MONDAY OF JULY IN 2019.

j. - THE NASSAU COUNTY POLICE WILL CONTINUE TO PROVIDE PROTECTION FOR VILLAGE RESIDENTS WITHIN OUR COVERAGE AREA.

k. - THE PORT WASHINGTON FIRE DEPARTMENT WILL CONTINUE TO PROVIDE FIRE PROTECTION FOR VILLAGE RESIDENTS WITHIN THEIR COVERAGE AREA.

l. - ANKER ELECTRIC WILL CONTINUE TO MAINTAIN THE VILLAGE'S STREET LIGHTING.

m. - CAMERON ENGINEERING & ASSOCIATES, LLP WILL CONTINUE TO BE USED AS THE PRIMARY VILLAGE ENGINEER.

n. - ORCHID SEWER & CONTRACTING CORP AND EARTH REPAIR WILL CONTINUE TO MAINTAIN THE VILLAGE'S SEWERS.

o. - ALL SPECIAL ACCOUNTS OF THE VILLAGE ARE REAFFIRMED AND CARRIED FORWARD FROM PREVIOUS RESOLUTIONS OF THE BOARD OF TRUSTEES.

*- Motion unanimously carried.*

**NEXT MEETING** – General Board Meeting on July 26, 2018 at 7 p.m.

**ADJOURNMENT** – 7:15 p.m.

Sharon Abramski, RMC, CMC  
Village Clerk-Treasurer  
Manorhaven, NY - July 12, 2018