**VILLAGE OF MANORHAVEN**

**BOARD OF TRUSTEES**

**MINUTES OF THE REGULAR MEETING**

**THURSDAY, MAY 28, 2015 7:30 pm**

The meeting was called to order at 7:30 pm by Mayor Giovanna Giunta. The Pledge of Allegiance was led by Joe Nittolo. The Clerk called the roll and verified that there was a quorum. In attendance were:

**Giovanna Giunta, Mayor**

**Lucretia Steele, Deputy Mayor**

**Rita DiLucia, Trustee**

**Priscilla von Roeschlaub, Trustee**

**James E. Toner, Village Attorney**

**Leslie C. Gross, Village Clerk-Treasurer**

There were 35 +/- members of the public in attendance.

Caroline Du Bois gave a presentation about a seminar she attended in the Village of Westbury regarding permits for rental units to help control unsafe and illegal housing. Trustee Di Lucia thanked her for her comments adding that we have a very active rental registration program in The Village. Many of the ideas from the seminar are being done in Manorhaven. She will let us know if any future seminars are being planned.

The minutes of the April 23rd meeting was reviewed. Mayor Giunta made a motion to accept the minutes. Deputy Mayor Steele seconded the motion. The Board voted unanimously to accept the minutes as presented.

The Clerk then had the Board review the department reports. Building Superintendent Abramski gave a detailed report of problem properties and measures being taken by The Village to correct the issues. Mayor Giunta made a motion to accept the department reports, seconded by Deputy Mayor Steele. The Board voted unanimously to accept the reports. The Mayor asked the Board to review the abstract of claims and the profit and loss reports. After all payments were scrutinized, Mayor Giunta made a motion to accept the abstract of claims, with a second by Deputy Mayor Steele. The abstract of claims was approved unanimously.

The Resolutions were as follows:

**BOARD OF TRUSTEES, INC. VILLAGE OF MANORHAVEN**

**RESOLUTION #31-2015 MAY 28, 2015**

Trustee Di Lucia offered the following resolution and moved its adoption, seconded by Deputy Mayor Steele, which resolution was declared adopted after a poll of the members of this Board:

**A RESOLUTION TO APPROVE THE PURCHASE SPACESAVING SHELVES FOR THE VAULT**

**WHEREAS**, the Village of Manorhaven has an extremely small vault for the permanent records of The Village; and

**WHEREAS,** it is important to maintain permanent records in a safe manner; and

**WHEREAS,** Dupont Storage Systems is on State Contract and has the experience and expertise to maximize the use of the space in the vault;

**NOW,** **THEREFOR, BE IT** **RESOLVED**, that the Board of Trustees hereby authorizes the Mayor to enter into an agreement with Dupont Storage Systems for the purchase and installation of a mobile shelving system.

**BE IT FURTHER RESOLVED**, that the provisions of this resolution shall take effect immediately.

Dated: May 28, 2015

Manorhaven, New York

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GIOVANNA GIUNTA, Mayor

Incorporated Village of Manorhaven

The Board was polled as follows:

Trustee Di Lucia Aye   
Trustee von Roeschlaub Aye  
 Deputy Mayor Steele Aye  
 Mayor Giunta Aye

**BOARD OF TRUSTEES, INC. VILLAGE OF MANORHAVEN**

**RESOLUTION #32 -2015 MAY 28, 2015**

Trustee Di Lucia offered the following resolution and moved its adoption, seconded by Deputy Mayor Steele, which resolution was declared adopted after a poll of the members of this Board:

**A RESOLUTION TO DIRECT THE CLERK TO MAKE AN APPLICATION FOR A CLEAN GREEN NYSERDA GRANT**

**WHEREAS**, the Village of Manorhaven has adopted the Long Island Unified Solar Permit to increase consistency and transparency in the permitting process statewide for systems sized 12 kw or less; and

**WHEREAS,** NYSERDA is offering an incentive to $2,500-$5,000 for municipalities that adopt this permit form through the Cleaner, Greener communities program;

**NOW,** **THEREFOR, BE IT** **RESOLVED**, that the Board of Trustees hereby authorizes The Clerk to proceed in applying for the incentive for adopting the Long Island Unified Solar Permit Process.

**BE IT FURTHER RESOLVED**, that the provisions of this resolution shall take effect immediately.

Dated: May 28, 2015

Manorhaven, New York

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GIOVANNA GIUNTA, Mayor

Incorporated Village of Manorhaven

The Board was polled as follows:

Trustee Di Lucia Aye   
Trustee von Roeschlaub Aye  
 Deputy Mayor Steele Aye  
 Mayor Giunta Aye

Immediately following, a discussion was held regarding the adoption of summer hours for Village Hall. The Board voted unanimously to table this discussion until the June 25th meeting.

The next resolution is as follows:

**BOARD OF TRUSTEES, INC. VILLAGE OF MANORHAVEN**

**RESOLUTION #33-2015 MAY 28, 2015**

Trustee Di Lucia offered the following resolution and moved its adoption, seconded by Deputy Mayor Steele, which resolution was declared adopted after a poll of the members of this Board:

**A RESOLUTION FOR ANNUAL APPRAISAL OF VILLAGE PROPERTY**

**WHEREAS**, the Village of Manorhaven conducts an annual appraisal of all property belonging to The Village; and,

**WHEREAS**, the Village must furnish a Capital Depreciation Report at fiscal year-end for accounting purposes; and,

**WHEREAS**, this report reflects depreciation of all capitalized assets; and

**WHEREAS**, this report includes Land, Infrastructure, Buildings, Vehicles, Furnishings, Machinery, and Computer Equipment; and,

**NOW, THEREFORE, BE IT RESOLVED**, that Fred J. Strohm is hereby authorized by the Board of Trustees to conduct the annual appraisal of Village property.

**BE IT FURTHER RESOLVED** that this resolution will take effect immediately.

Dated: May 28, 2015  
Manorhaven, New York

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GIOVANNA GIUNTA, Mayor

Incorporated Village of Manorhaven

Trustee Di Lucia Aye  
Trustee von Roeschlaub Aye  
Deputy Mayor Steele Aye  
Mayor Giunta Aye

**BOARD OF TRUSTEES, INC. VILLAGE OF MANORHAVEN**

**RESOLUTION #34 -2015 MAY 28, 2015**

Trustee Di Lucia offered the following resolution and moved its adoption, seconded by

Trustee von Roeschlaub, which resolution was declared adopted after a poll of the members of this Board:

**A RESOLUTION AUTHORIZING THE PURCHASE OF FLAGS FOR**

**MEMORIAL DAY**

**WHEREAS**, the Village of Manorhaven wishes to pay their respects to those who made the ultimate sacrifice during times of war; and

**WHEREAS,** the Port Washington Chamber of Commerce has a 33-year tradition of handing out flags to children, senior citizens and others who come to the Memorial Day Parade to pay their respects and to show their patriotism;

**NOW,** **THEREFOR, BE IT** **RESOLVED**, that the Board of Trustees hereby authorizes the expenditure of $50.00 to purchase some of the flags to be given out on Memorial Day by the Chamber of Commerce; and

**BE IT FURTHER RESOLVED**, that the provisions of this resolution shall take effect immediately.

Dated: May 28, 2015

Manorhaven, New York

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GIOVANNA GIUNTA, Mayor

Incorporated Village of Manorhaven

The Board was polled as follows:

Trustee Di Lucia Aye   
Trustee von Roeschlaub Aye  
 Deputy Mayor Steele Aye  
 Mayor Giunta Aye

A sizable check for Worker’s Compensation insurance is due on June 15th. The Clerk wanted pre-approval to send this check before the next Board of Trustees Meeting. The following resolution was discussed and passed by the Board:

**BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN**

**RESOLUTION #35-2015 MAY 28, 2015**

**A RESOLUTION TO PRE-APPROVE PAYMENT FOR WORKER’S COMPENSATION**

Trustee Di Lucia offered the following resolution and moved its adoption, seconded by

Deputy Mayor Steele, which resolution was declared adopted after a poll of the members of this Board:

**WHEREAS**, the Village of Manorhaven is responsible to pay Worker’s Compensation insurance; and

**WHEREAS**, the payment is due by June 15th, 2015; and,

**WHEREAS**, this check is due before the next Board of Trustees meeting; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Clerk-  
Treasurer is hereby authorized by the Board of Trustees to pay the Worker’s Compensation bill in advance of the June, 2015 Board meeting.

**BE IT FURTHER RESOLVED** that this resolution will take effect immediately.

Dated: May 28, 2015  
Manorhaven, New York

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GIOVANNA GIUNTA, Mayor

Incorporated Village of Manorhaven

Trustee Di Lucia Aye  
Trustee von Roeschlaub Aye  
Deputy Mayor Steele Aye  
Mayor Giunta Aye

**BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN**

**RESOLUTION #36 -2015 MAY 28, 2015**

**A RESOLUTION MAKING AN AWARD OF CONTRACT FOR THE COLLECTION, REMOVAL AND DISPOSAL OF   
SOLID WASTES AND RECYCLABLES**

Mayor Giunta offered the following resolution and moved its adoption, seconded by

Deputy Mayor Steele, which resolution was declared adopted after a poll of the members of this Board:

**WHEREAS**, the Board of Trustees has previously authorized and directed the Village Clerk-Treasurer to advertise and solicit for bids in connection with the collection, removal and disposal of solid waste and recyclables within the Village, pursuant to section 103 of the General Municipal Law; and

**WHEREAS**, the previous agreement for such services expires by its terms on May 31, 2015; and

**WHEREAS**, the final date and time for submission of bids was April 30, 2015 at 11:00 A.M.; and

**WHEREAS**, the Village received two bids in response to said solicitation; and

**WHEREAS**, at the foregoing date and time, said bids were publically opened and read aloud by the Village Clerk-Treasurer;

**NOW THEREFORE, BE IT RESOLVED**, that an award of contract be made to Meadow Carting Co. of 581 Dickens Street, Westbury, NY 11590, being the best value bidder in the amount of $595,000 for the period of June 1, 2015 to May 31, 2016 and the amount of $654,200 for the period of June 1, 2016 to May 31, 2017.

**BE IT FURTHER RESOLVED**, that said contract may be renewed for an additional two years at the discretion of the Board of Trustees in accordance with the conditions and criteria set forth in the bid package.

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**GIOVANNA GIUNTA**, Mayor

Incorporated Village of Manorhaven

Trustee Di Lucia Aye  
Trustee von Roeschlaub Aye  
Deputy Mayor Steele Aye  
Mayor Giunta Aye

Next, a discussion was held regarding financial reporting resolution requested by Trustee von Roeschlaub. The Board voted as follows to table the discussion until the June meeting after a presentation by Open.gov, a company that offers detailed financial reporting. This software is now being used by The Town of North Hempstead, and it was deemed by those in attendance that it would cover the financial reporting details requested by Trustee von Roeshlaub.

Trustee Di Lucia made a motion to table the resolution until after the presentation. This motion was seconded by Deputy Mayor Steele. The vote was as follows:

Trustee Di Lucia Aye  
Trustee von Roeschlaub Nay  
Deputy Mayor Steele Aye  
Mayor Giunta Aye

**BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN**

**RESOLUTION # 37 -2015 MAY 28, 2015**

**A RESOLUTION ACCEPTING A RESIGNATION DUE TO RETIREMENT**

Trustee Di Lucia offered the following resolution and moved its adoption, seconded by

Deputy Mayor Steele, which resolution was declared adopted after a poll of the members of this Board:

**WHEREAS**, Joseph P. Nittolo has been working for the Village of Manorhaven since 1968; and,

**WHEREAS**, the Village has been the beneficiary of his hard work, expertise, and extraordinary dedication; and,

**WHEREAS**, Joseph P. Nittolo has undoubtedly earned some rest and relaxation; and

**WHEREAS**, there has been no more loyal employee ever in the history of The Village of Manorhaven;

**NOW, THEREFORE, BE IT RESOLVED**, that it is with a heavy heart and a hearty standing ovation that The Board of Trustees accepts that Joseph P. Nittolo will retire from The Village of Manorhaven on or about August 31st, 2015after 47 years of exemplary service to our Village and our residents; and

**BE IT FURTHER RESOLVED** that Joseph P. Nittolo has requested to receive his financial payout, which he has earned, on a monthly basis until such time that any balance be requested by him or his family.

Dated: May 28, 2015  
Manorhaven, New York

Motion By: Trustee Di Lucia  
Seconded By: Deputy Mayor Steele

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GIOVANNA GIUNTA, Mayor

Incorporated Village of Manorhaven

Trustee Di Lucia Aye  
Trustee von Roeschlaub Aye  
Deputy Mayor Steele Aye  
Mayor Giunta Aye

The entire Board joined in thanking Joe Nittolo for his 47 years of service and then announced that his street would be named for him: ‘Joe Nittolo Way.’ He was visibly moved, and thanked everyone. Linda Portney and Jim Avena both addressed The Board. With no one else wishing to speak, Mayor Giunta made a motion to close the meeting. Deputy Mayor Steele seconded the motion. The vote was unanimous to close the meeting.

The next Board meeting will be held on June 25th at 7:30. The meeting will begin with a presentation by Open.gov. The mammography van will be at the Manorhaven Senior Center on June 16th. Trustee

The meeting was closed at 8:53 pm.

Respectfully Submitted,

Leslie C. Gross  
Village Clerk-Treasurer