

**VILLAGE OF MANORHAVEN
ORGANIZATIONAL MEETING
THURSDAY, JULY 6, 2017 - 7 P.M. - MINUTES**

Pledge of Allegiance: Gary Maynard

Call to Order: 7:01 p.m.

Attendance: Trustee Rita Di Lucia is excused, Trustee John Popeleski, Trustee Ken Kraft, Deputy Mayor Priscilla von Roeschlaub, Mayor Jim Avena, Village Clerk-Treasurer Sharon Abramski, and Village Attorney Steven Leventhal.

ADMINISTERING THE OATHS OF OFFICE

AT THE JUNE 2017 VILLAGE ELECTION, THE FOLLOWING INDIVIDUALS WERE ELECTED TO THE FOLLOWING OFFICES:

- Peter Gallanter, a term of 4 years as Court Justice,
- Rita Di Lucia, a term of 2 years as Trustee,
- John Popeleski, a term of 2 years as Trustee.

Attorney Leventhal administered the Oath of Office for Court Justice Peter Gallanter.

Justice Court Gallanter administered the Oath of Office for Trustee John Popeleski.

MOTIONS BEFORE THE BOARD

1. A Motion to appoint Donald Badaczewski as the Deputy Village Clerk for the Term of one year and continuing duties as Justice Court Clerk for a term of one (1) year.

- Motion by Deputy Mayor von Roeschlaub; seconded by Trustee Popeleski; unanimously adopted.

Justice Court Gallanter administered the Oath of Office for Deputy Clerk Badaczewski.

2. A Motion to re-appoint, Jeffrey Blinkoff, Esq. as Village Prosecutor, to appoint Joanie Corbo Hanna, Esq. as Village Prosecutor, and to authorize compensation pursuant to an engagement letter filed with the Village Clerk.

- Motion by Deputy Mayor von Roeschlaub; seconded by Trustee Popeleski; unanimously adopted.

Justice Court Gallanter administered the Oath of Office for Joanie Corbo Hanna, Esq.

3. A Motion to re-appoint Richard Ready, Esq. and Andrew Preston, Esq. as alternate Village Prosecutors and authorize compensation pursuant to an engagement letter filed with the Village Clerk.

- Motion by Trustee Popeleski; seconded by Deputy Mayor von Roeschlaub; unanimously accepted.

4. A Motion to appoint Bee, Ready, Fishbein, Hatter & Donovan (Kenneth Gray, Esq.) as Special Counsel to the Village of Manorhaven for purposes of advising the Planning Board, and authorizing compensation pursuant to an engagement letter filed with the Village Clerk.
- Motion by Trustee Popeleski; seconded by Deputy Mayor von Roeschlaub; unanimously adopted.

5. A Motion to appoint as D & B Engineering (Steve Feihel) as Consultants to the Village of Manorhaven for purposes of advising the Planning Board, and authorize compensation pursuant to an engagement letter filed with the Village Clerk.
- Motion by Trustee Popeleski; seconded by Deputy Mayor von Roeschlaub; unanimously accepted.

6. A Motion to appoint Andrew Levenbaum as the Engineer Consultant for the Board of Zoning Appeals for the purpose of advising the Village of Manorhaven Zoning Board on zoning matters and authorize compensation pursuant to an engagement letter filed with the Village Clerk.
- Motion by Deputy Mayor von Roeschlaub; seconded by Trustee Popeleski; unanimously adopted.

7. A Motion to appoint Leventhal, Mullaney & Blinkoff (Jeffrey Blinkoff) as Special Counsel to the Village of Manorhaven for purposes of advising the Zoning Board and authorize compensation pursuant to an engagement letter filed with the Village Clerk.
- Motion by Trustee Popeleski; seconded by Deputy Mayor von Roeschlaub; unanimously adopted.

8. A Motion to appoint Leventhal, Mullaney & Blinkoff (Jeffrey Blinkoff) as Special Counsel to the Village of Manorhaven for purposes advising the Architectural Review Board and authorize compensation pursuant to an engagement letter filed with the Village Clerk.
- Motion by Trustee Kraft; seconded Trustee Popeleski; unanimously adopted.

9. A Motion to re-appoint Paul Spezio as Chair of the Planning Board, and authorize compensation pursuant to an engagement letter filed with the Village Clerk.
- Motion by Deputy Mayor von Roeschlaub; seconded by Trustee Popeleski; unanimously adopted.

10. A Motion to re-appoint Eugene Bowler as Chair of the Architectural Review Board and authorize compensation pursuant to an engagement letter filed with the Village Clerk.
- Motion by Trustee Popeleski; seconded by Deputy Mayor von Roeschlaub; unanimously adopted.

11. A Motion to appoint Patrick Gibson as Chair of the Zoning Board and authorize compensation pursuant to an engagement letter filed with the Village Clerk.
- Motion by Deputy Mayor von Roeschlaub; seconded by Trustee Popeleski; unanimously adopted.

RESOLUTIONS BEFORE THE BOARD

RESOLUTION #1 – JULY 6, 2017

A RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS OF THE VILLAGE

BE IT RESOLVED, that the official newspapers of the Inc. Village of Manorhaven shall be the Port Washington News and Newsday for a term of one year, expiring at noon on the first Monday of July 2018; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

- Resolution by Trustee Popeleski; seconded by Trustee Kraft; unanimously adopted.

RESOLUTION #2– JULY 6, 2017

RESOLUTION DESIGNATING THE OFFICIAL VILLAGE BANKS AND SIGNATORIES

BE IT RESOLVED that the Village of Manorhaven designates the Municipal Government Division of HSBC Bank, TD Bank and JP Morgan Chase as depositories, and requiring security for Village deposits as authorized by the law, and authorizing the Mayor or the Village Clerk-Treasurer to sign checks in the amount less than five thousand dollars; and

BE IT RESOLVED that the Village of Manorhaven authorizes the Mayor and Village Clerk-Treasurer to sign checks in the amount of five thousand or more with two signatures required; and

BE IT RESOLVED that the Mayor or Village Clerk-Treasurer are authorized to renew any surety bonds covering Village personnel which may be expiring; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

- Resolution by Deputy Mayor von Roeschlaub; seconded by Trustee Popeleski; unanimously adopted.

RESOLUTION #3 – JULY 6, 2017

ESTABLISHING A SCHEDULE FOR THE REGULAR MONTHLY MEETING DATES OF THE BOARD OF TRUSTEES FOR THE VILLAGE YEAR 2017-2018

BE IT RESOLVED that the schedule for the regular monthly meetings of the Board of Trustees for the Village Year 2017 - 2018 shall be the 4th Thursday of each month at the Village of Manorhaven at 33 Manorhaven Blvd., Port Washington, New York at 7:00 p.m. except for the months of November, December and February as noted:

2017: July 27, August 24, September 28, October 26, November 30, December 14;

2018: January 25, February 15, March 22, April 26, May 24, and June 28.

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

- Resolution by Trustee Popeleski; seconded by Trustee Kraft; unanimously adopted.

RESOLUTION #4 – JULY 6, 2017

ESTABLISHING A SCHEDULE FOR THE REGULAR WORK SESSIONS OF THE BOARD OF TRUSTEES FOR THE VILLAGE YEAR 2017-2018

BE IT RESOLVED that the schedule for the monthly work sessions of the Board of Trustees for the Village Year 2017 - 2018 shall be held on the 2nd Thursday of each month at Manorhaven Village Hall at 33 Manorhaven Blvd., Port Washington, New York at 6:00 p.m. except for the months of August, November and December as noted:

2017: July 13, August – no session, September 14, October 12, November 16, December – no session; 2018: January 11, February 8, March 8, April 12, May 10, and June 14.

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

- Resolution by Deputy Mayor von Roeschlaub; seconded by Trustee Kraft; unanimously accepted.

RESOLUTION #5 – JULY 6, 2017

DESIGNATING THE DATE, PLACE AND TIME OF THE 2018 VILLAGE ELECTION

BE IT RESOLVED that the Annual Village Election shall take place on Tuesday, June 19th, 2018 from 6 a.m. to 9 p.m. at Manorhaven Village Hall, 33 Manorhaven Blvd, Port Washington, NY 11050.

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

- Resolution by Trustee Popeleski; seconded by Trustee Kraft; unanimously adopted.

RESOLUTION #6 – JULY 6, 2017

DESIGNATING THE DATE, PLACE AND TIME OF THE 2018 ORGANIZATIONAL MEETING

BE IT RESOLVED that the Annual Organizational Meeting shall take place on Monday, July 12th, 2018 at 7 p.m. at Manorhaven Village Hall, 33 Manorhaven Blvd, Port Washington, NY 11050.

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

-Resolution by Trustee Popeleski; seconded by Trustee Kraft; unanimously adopted.

RESOLUTION #7 – JULY 6, 2017

AUTHORIZING TRAINING AND CONFERENCE ATTENDANCE

BE IT RESOLVED that certain training sessions are needed or required for certain persons working for the Village; and

BE IT RESOLVED that the Village Clerk-Treasurer, Deputy Clerk, Village Attorney and Board Members are permitted to attend said training and conferences.

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

- Resolution by Deputy Mayor von Roeschlaub; seconded by Trustee Popeleski; unanimously adopted.

RESOLUTION #8 – JULY 6, 2017

A RESOLUTION AUTHORIZING PAYMENT IN ADVANCE OF AUDIT OF CERTAIN CLAIMS

BE IT RESOLVED that the Village Clerk-Treasurer is authorized to pay, in advance of the Audit by the Board of Trustees, certain recurring and ordinary expenses of the Village, as follows:

ARB – Chair, Members and Alternate Members, BZA – Chair,

Members and Alternate Members, C & G Inspections Services, Inc., (Building Dept. Consultant), CSEA (Union dues deduction), LIPA, National Grid, NYS Deferred Compensation Plan, NYS Department of Taxation and Finance, NYS Employees Retirement System, PERMA

(Disability/Workman’s Compensation Insurance), Petty Cash to maintain a balance of \$300, Pitney Bowes (postage meter), Planning Board – Chair, Members and Alternate Members; Postmaster – Port Washington (postage), Shell Gas Card – (Village vehicles), Standard Security Insurance Company (disability insurance), Verizon, Village Court Prosecutors and Spanish Interpreter, Wells Fargo (Xerox machine).

BE IT FURTHER RESOLVED that the provisions of the Resolution shall take effect immediately.

- Resolution by Trustee Popeleski; seconded by Deputy Mayor von Roeschlaub; unanimously adopted.

RESOLUTION #9 – JULY 6, 2017

DESIGNATING THE VILLAGE ENGINEER

BE IT RESOLVED that the Village of Manorhaven will continue to use Cameron Engineering & Associates, LLP as the primary Village Engineer.

BE IT FURTHER RESOLVED that the provisions of the Resolution shall take effect immediately.

- Resolution by Trustee Kraft; seconded by Trustee Popeleski; unanimously adopted.

ITEMS OR ACTIONS CARRIED FORWARD FROM PREVIOUS RESOLUTIONS OF THE BOARD OF TRUSTEES OF THE VILLAGE

- REGISTRAR OF VITAL STATISTICS, WAYNE WINK, CLERK OF THE TOWN OF NORTH HEMPSTEAD, CONTINUES TO SERVE AS REGISTRAR OF VITAL STATISTICS FOR A TERM EXPIRING AT NOON ON THE FIRST MONDAY OF JULY IN 2018.

- THE PORT WASHINGTON FIRE DEPARTMENT CONTINUES TO PROVIDE FIRE PROTECTION FOR VILLAGE RESIDENTS WITHIN THEIR COVERAGE AREA.

- THE VILLAGE’S STREET LIGHTING IS MAINTAINED BY ANKER ELECTRIC.

- THE VILLAGE’S SEWERS ARE MAINTAINED BY ORCHID SEWER AND CONTRACTING CORP.

- ALL SPECIAL ACCOUNTS OF THE VILLAGE ARE REAFFIRMED AND CARRIED FORWARD FROM PREVIOUS RESOLUTIONS OF THE BOARD OF TRUSTEES.

- Carry over Resolutions by Deputy Mayor von Roeschlaub; seconded by Trustee Popeleski; unanimously adopted.

NEXT MEETING

Work Session Regarding Waterfront Discussion – Thursday, July 13, Senior Center, 6 p.m.

ADJOURNMENT - 7:20 p.m.

Sharon Abramski, RMC, CMC
Village Clerk-Treasurer
Manorhaven, NY - July 6, 2017