

Village of Manorhaven
Work Session - November 10, 2016 – 6:00 PM
Meeting Minutes

Attendees:

Mayor Jim Avena, Deputy Mary Priscilla von Roeschlaub, Trustees; Rita di Lucia, John Popeleski and Ken Kraft, Deputy Clerk Joanna Gonedes, Steve Leventhal, Village Attorney, and guest speaker: Senior VP at D&B Engineer, William Merklin.

1. Retaining Wall Firwood

- **Estimates:** William Merklin visual inspected and took soil borings which showed loose fill material. Presented four cost estimates for retaining wall; concrete (15-20yrs), timber (20-25 yrs.), segment block (40-50 yrs.) and precast concrete (40-50 yrs.)
- **Cost:** Priscilla explained the cost of building the wall should be split according to footage. Jim stated cost will most likely be split 50/25/25 with the Village running with 50% of the cost. Rita and Jim both agreed option 2-Timber Retaining wall, may be most suitable.
- Priscilla concerned that all estimates include same size footing; 62,500 furthermore, the cost concern of the design should be modest. Bill Merklin stated estimates are conservative and contain a 20% contingency. Rita and Priscilla requested that Bill Merklin visited Graywood, Hickory, and Juniper, to get idea of the structure of these retaining walls. Homeowners need to be notified and included in future discussions.
- Early next week, Bill will provide more information about different footing sizes and wall designs for Thursday, 11/17 meeting.
- Timeframe for wall should be Spring 2017.

2. Ethics Local Law to be discussed at Public Hearing, Tuesday, 11/17.

3. Motions and Resolutions for 11/17/16 BOT -

- a) Sewer Jetting & Service Agreement – Orchard Sewer & Water Contracting Corp.:**
Discussed previous sewer jetting agreement; early termination former Mayor. Priscilla met with Delia who wants to ensure that our sewers along with Manorhaven Blvd.'s are working properly may be included in the \$3.0M.

Sewer jetting and cutting: Once a year entire village (\$11,500.00) and 5 times per year in problem areas (\$2,500.00).

D&B Engineer does sewer studies and surveys, most recent sewer study done in 2006.

b) Snow Plowing & Equipment – John Popeleski

1. Sander – up and running. New hydraulic line, old was leaking. Small sander and snow plows are being checked to ensure all equipment is working properly.
2. Snow Plow – code enforcement truck has new plow which will be used by Mike C. only as back up. Village has three plows.
3. Cow Bay provided best proposal with all required equipment for snow removal. Village was divided into three sections:
 - (1) Section 1: Cow Bay - Juniper Rd to Ashwood Rd and all of Cambridge Rd
 - (2) Section 2: DPW 1 - Dunes Lane to Kirkwood Rd and Orchard Beach Rd
 - (3) Section 3: DPW 2 - All of Manhasset Isle

- (4) Section 4: Nassau County - Manorhaven Blvd, Sands Point Road and Shore Road
4. Cow Bay has a copy of Map of Manorhaven with divisions. They will use two trucks. Cow Bay will sign in at Village Hall at beginning of shift.
 5. John P. and Mike C. at the top of chain of command. Two DPW crew members can work up to 12 hours and two seasonal employees are hired to replace our drivers. DPW worker will maintain Village Hall. Eddie from auto shop on call in the event equipment may need repairs. Enforcement will remain during snow storm. Sunset and Chester will tow vehicles that violate code.
 6. Salt deposits are ready and Cow Bay can provide, if needed.
 7. HQ is at Village Hall.

4. Old Topic Updates

- a) **Committee Reports** – Reports Should be in writing for future meetings – Jim Avena

i) Quality of Life (no longer Beautification) – Priscilla von Roeschlaub

Prepare Manorhaven for Christmas. Problem: Cannot have Christmas trees, or Christmas presents ONLY to decorate entrance to Manorhaven Blvd. Holiday lights with a piece of artwork (i.e. senior center) will be placed on as many store front windows along Manorhaven Blvd.

Seek permission from county to decorate to hide big cable box at the triangle at the end of Manorhaven Blvd. in front of Mi Ranchito Restaurant.

Dolores O'Brian would like to decorate storefronts on Shore Road in addition to Manorhaven Blvd.

ii) Finance Committee – Jim Avena

Committee designed new report to be released with November financials. It will show the budget on a monthly base, along with it, assumptions based on spreading out the revenues and expenses. November 1st marks the midpoint of our current fiscal year. Will prepare a budget to compare to summary to see where we stand.

iii) Snow Committee and Emergency Response Team – John Popeleski

Set up meeting PSE&G, Sharon and Peter Forman's Group to go over emergency awareness procedures. Sharon needs to bring laptop or tablet to meeting.

iv) Code – Rita di Lucia

Meeting on 11/14 – Tweaking Code: Sidewalks, Garbage, Property Maintenance. Village paid \$40K to Jean Celender, Esq, to review village code book. Suggested changes were not adopted; however, committee is reviewing again and adopting any changes that may be applicable to village code. For example, contractor hours, there are different instances of working hours and times; these must be made homogenous throughout code.

v) Waterfront Advisory/Building Moratorium Committee– Ken Kraft and Rita di Lucia

Committee in disagreement about the number of units to be built; eight/sixteen (1,500 sq. ft. each). Committee members feel builders will not be interested in building in R3. Committee agrees building three-story luxury apartments. Jim Avena will attend next meeting 11/30.

Moratorium Provision will expire at the end of January, approximately on the 22nd. Both Ken and Rita urged the Board to consider requesting a six-month extension for the moratorium with time running down and the holidays approaching.

Steve Leventhal affirms the importance of meeting minutes, as challenges/questions can be resolved with meeting minutes.

vi) Nassau County IMA – Delia’s lawyer draft to allow Village of Manorhaven to make use of money. Priscilla asked for guidance from Delia/Nassau County.

vii) Parking Committee – Ken Kraft

Ken provided report in hardcopy from his 11/3 committee meeting.

b) Sticker Program – Ken Kraft

Sticker Program – resident overnight parking with sticker only – Steve Leventhal, Esq., “this is unconstitutional”. Steve to research case that set precedent for sticker parking and email.

Jim Avena – sticker program would help identify our residents and it would help in emergency response.

c) West Drive: Alternate Street Parking – Sharon will call Peter Rosenbaum author of letter. **TABLED**

d) Orchard Beach Blvd. Speed Bump and Flashing STOP Sign – **TABLED**

e) Snow Plow – Installed on F-250

5. New Topics

a) Bond – Village Road Repairs: Jim Avena feels 90% of roads need to be repaved. Steve Leventhal explains details about bonding. All agree that a bond is needed. Jim states Mayor overriding issue that everyone sees are the roads.

Jim’s Bond Calculation: \$2.0M Bond X 3% interest = \$60K per year. Jim explains taxes were raised \$60K last year equivalent to \$30.00 more per household; this can we an option to consider. Steve Leventhal will investigate the bond.

Sewer system issues to be addressed prior to any road repairs.

Residents receiving AARP Letters asking them to address Sewer service future problems. Jim suggested obtaining more info about AARP letters in order to provide residents with an approach.

b) Resident request to limit parking to one side of West Drive. **TABLED**

c) Administrative Office Renovations – will begin the second week in December approximately 30 days turn around. BOT Meeting will be held December 15th at 7:15 PM at the Knights of Columbus, 155 Manorhaven Blvd.

d) See something take action – Jim explains that it is part of trustees’ jobs to direct people to take a certain action – Help police village.

6. Looking Ahead –

a) Public Hearing & BOT – 11/17/16 @ 7PM

b) Tree Lighting – 12/7 at 5:30 p.m.

c) No December Work Session

d) **December BOT** – addressed above.

7. Newsletter – Jim - please provide information to be included future newsletter ASAP

a) First Spanish newsletter published and mailed. Encouraging Spanish residents to include themselves and become a presence in our village. Spanish speaking residents have a point of contact at the village. Joanna to work on getting message across through different channels (I.e. Sister Kathy at Lady of Fatima).

8. Too many boards –

a) Rita explains: ARB used to be cover by BZA and PB used to be the BOT. Jim and Rita agree PB was constituted for the wrong reasons. Rita stated and Priscilla affirmed half acre or more goes back to BOT – all properties under half an acre.

b) Steve will review and determined what boards are required and the expansion of the Zoning board from 5 members to 7 members.

9. Additional Topic - Gold Coast not respondent – expense \$70K - \$80K.

10. Doggie Receptacles will not be placed

11. Bowman’s Point Rd/Bill’s Harbor Inn – Priscilla and Rita state this property were brought to court to be condemned. Steve believes it was not brought to court. Mike Abramski was asked to stop ticketing property and condemning it. Dejana property on Sheets Creek is not on building moratorium – waterfront property.

Meeting Adjourned at 8:09PM

Joanna Gonedes

Manorhaven, NY

11/10/2016