

**VILLAGE OF MANORHAVEN  
BOARD OF TRUSTEES HEARING  
July 30, 2020 – 7 p.m. - AGENDA**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ATTENDANCE:**

**ATTORNEYS COMMENTS REGARDING SEQRA RESOLUTION:**

**LOCAL LAWS BEFORE THE BOARD:**

**Proposed Local Law #7-2020** - A local law amending Chapter 147 (Vehicles and Traffic), Article III (Parking, Stopping and Standing), by amending Section 147-52 (Schedule XVI: Handicapped Parking) to designate a reserved parking space for handicapped parking on the west side of Bowman's Point Road 40 feet north of its southern end.

**PUBLIC COMMENT:**

**ADJOURNMENT:**

Manorhaven, NY  
Sharon Natalie Abramski, RMC, CMC  
Village Clerk-Treasurer  
July 30, 2020

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**MAYOR COMMENTS:**

- Hometown Heroes, Filipe Crespo and Jose Vicente

**REPORTS:**

- Justice Court
- Police Department
- Building Department

**MINUTES:**

- Draft Minutes of the June 25 BOT General Meeting
- Draft Minutes of the July 15 BOT Special Session

**ABSTRACT OF CLAIMS:**

- General Fund 6/24/2020 through 7/28/2020
- Capital Fund 6/24/2020 through 7/28/2020

**NEW BUSINESS:**

- Parking - 15 minute PARKING REQUEST TO Nassau County (Dunkin Donut Plaza)
- CDBG Grant - 46<sup>th</sup> year - \$335,000 - Recreational Pathways
- CDBG COVID Grant - \$445,000 – Phase I-A Pump Station Safety Upgrades

**Motion # - 2020** - to appoint Alexander Kovacevic as Deputy Clerk- Treasurer for the term ending July 1, 2021. Note that this is a classification change.

**Motion # - 2020** - A Motion to re-appoint David I Levine as the Associate Court Justice for a term ending July 1, 2021.

**Motion # - 2020** - A Motion designating the Port Washington News and Newsday as the Official Newspapers for ending July 1, 2021.

**Motion # - 2020** - A Motion designating the Municipal Government Divisions of HSBC, JPMorgan Chase, and Empire National Bank as bank depositories, and requiring security for Village deposits as authorized by law; and authorizing the Mayor or Clerk-Treasurer to sign checks on amounts of less than \$5,000 or more with two signatures; and authorizing the Mayor or Clerk-Treasurer to renew surety bonds which may be expiring.

**Motion # - 2020** - A Motion designating the monthly meeting dates, time and place for the regular meetings of the Board of Trustees, as the 4<sup>th</sup> Thursday of each month at Village Hall, 33 Manorhaven Blvd., Manorhaven, NY at 7:00 p.m., except as noted:

**2020 – 2021:**

June 25, July 30, Aug 27, Sept 24, Oct 29, Nov 19, Dec 30, Jan 28, Feb 25, March 25, April 29, May 27, June 23.

**Motion # - 2020** - A Motion designating the monthly meeting dates, time and place for the Work Sessions of the Board of Trustees, at Village Hall, 33 Manorhaven Blvd., Manorhaven, NY at 6:00 p.m. as noted:  
**2020 – 2021:** Sept 10; Oct 15; Jan 14; Feb 11; March 11; May 13

**Motion # - 2020** - A Motion designating the date for the Annual Village Election as June 15, 2021 from 6 a.m. to 9 p.m. at Village Hall, 33 Manorhaven Blvd., Manorhaven, NY.

**Motion # - 2020** - A Motion designating the time and place for the Annual Organizational meeting as July 1, 2021, at Village Hall, 33 Manorhaven Blvd., Manorhaven, NY.

**Motion # - 2020** - A Motion authorizing the Village Clerk-Treasurer, Deputy Village-Treasurer, Building Department, Village Attorney and all Board members to attend training classes and conferences.

**Motion # - 2020** - A Motion authorizing payment in advance of the audit of certain claims: *Accu Data payroll; ARB – Chair, Members and Alternate Members, BZA – Chair, Members and Alternate Members, C & G Inspections Services, Inc., (Building Dept. Consultant), CSEA (Union dues deduction), HSBC Credit Card, National Grid, NYS Deferred Compensation Plan, NYS Department of Taxation and Finance, NYS Employees Retirement System, PERMA(Disability/Workman’s Compensation Insurance), Petty Cash to maintain a balance of \$300, Pitney Bowes (postage meter), Planning Board – Chair, Members and Alternate Members; Postmaster – Port Washington (postage), Port Washington Water District; Shell Gas Card – (Village vehicles), Standard Security Insurance Company (disability insurance), Verizon, Village Court Prosecutors and Spanish Interpreter, Village Justice, Wells Fargo (Xerox machine).*

**Resolution # - 2020** – **A RESOLUTION ENGAGING A PROFESSIONAL ENGINEERING FIRM**

**WHEREAS**, the Inc. Village of Manorhaven is undertaking a certain public works project (the “Recreational Pathway Project”) in order to replace and improve existing pathways within the Manorhaven Village Preserve to create an ADA-compliant recreational trail for public use, and complete the multi-community Baywalk project extending from the Town Dock in the Town of North Hempstead to the Manorhaven Village Preserve; and  
**WHEREAS**, the Village requires the services of a professional engineering firm in order to prepare conceptual drawings, design drawings, construction drawings, bid documents, and construction administration and inspection services; and  
**WHEREAS**, the Village Clerk-Treasurer has solicited proposals from qualified professional engineering firms for such services; and  
**WHEREAS**, Cashin Associates, P.C., having an office at 1200 Veterans Memorial Highway, Hauppauge, New York 11788, has submitted a proposal for providing such services for the Recreational Pathway Project in a letter dated July 21, 2020;  
**NOW, THEREFORE, BE IT RESOLVED**, that upon the recommendation of the Village Clerk-Treasurer, the proposal of Cashin Associates, P.C., be and hereby is accepted; and  
**BE IT FURTHER RESOLVED**, that the Mayor or his designee be and hereby is authorized to execute such documents as may be necessary and appropriate to effectuate such engagement and the terms of this Resolution; and  
**BE IT FURTHER RESOLVED**, that the provisions of this resolution shall take effect immediately.

**Resolution # - 2020** – **A RESOLUTION ENGAGING A PROFESSIONAL ENGINEERING FIRM**

**WHEREAS**, the Inc. Village of Manorhaven is undertaking a certain public works project (the “Sanitary Pump Station Improvement – New Emergency Generator”) in order to replace the existing emergency generator at the Village’s Sanitary Sewer Pump Station; and  
**WHEREAS**, the Village requires the services of a professional engineering firm in order to prepare construction drawings, bid and contract documents, and construction administration and inspection services; and  
**WHEREAS**, the Village Clerk-Treasurer has solicited proposals from qualified professional engineering firms for such services; and  
**WHEREAS**, Cameron Engineering & Associates, L.L.P., having an office at 177 Crossways Park Drive, Woodbury, New York 11797, has submitted a proposal for providing such services for the Sanitary Pump Station Improvement – New Emergency Generator in a letter dated July 27, 2020;  
**NOW, THEREFORE, BE IT RESOLVED**, that upon the recommendation of the Village Clerk-Treasurer, the proposal of Cameron Engineering & Associates, L.L.P., be and hereby is accepted; and,  
**BE IT FURTHER RESOLVED**, that the Mayor or his designee be and hereby is authorized to execute such documents as may be necessary and appropriate to effectuate such engagement and the terms of this Resolution; and  
**BE IT FURTHER RESOLVED**, that the provisions of this resolution shall take effect immediately.

**PUBLIC COMMENT:**

**UPCOMING MEETINGS AND EVENTS:**

- Village Board of Trustees Regular Meeting – Thursday, August 27 at 7 p.m.
- Village Elections – Tuesday, September 15 , 6 a.m. to 9 p.m.

**ADJOURNMENT:**

Manorhaven, NY - July 30, 2020  
Sharon Natalie Abramski, RMC, CMC - Village Clerk-Treasurer