



INCORPORATED VILLAGE OF MANORHAVEN

33 Manorhaven Boulevard
Port Washington, New York 11050
Phone: (516) 883-7000; Fax: (516) 439-5574

APPLICATION FOR TEMPORARY PERMIT FOR OUTDOOR SEATING DURING THE COVID-19 PUBLIC HEALTH EMERGENCY TERMS & CONDITIONS

REQUIRED SUBMISSIONS:

- Application form;
- Site plan or dimensioned diagram showing location of service and arrangement of tables and chairs, all structures, number of tables and chairs w/proposed seating plan;
- Certificate of liability insurance naming “Inc. Village of Manorhaven” as additional insured;
- Affirmation that applicant has read and will comply with reopening New York interim guidance for outdoor and take-out/delivery food services during the covid-19 public health emergency;
- Written permission from adjoining property owners (if required)
- Fire Marshal approval (if required.)

CONDITIONS OF TEMPORARY PERMIT:

- Compliance with NYS guidelines re: social distancing and outdoor dining;
- Compliance with all Fire Marshal regulations;
- Compliance with all NYS liquor authority rules and regulations;
- Hours of operation limited to: Sunday through Thursday no later than 10:00 p.m., Friday and Saturday no later than 11:00 p.m.;
- No smoking or vaping permitted in outdoor dining areas;
- No outdoor amplified music or television;
- Permit to expire on November 1, 2020 or on effective date of executive order or directive of New York State allowing resumption of indoor dining;
- Outdoor seating in parking lot
 - Vehicular barriers sufficient to ensure safety of patrons;
- Outdoor seating on sidewalks
 - If proposed to extend in front of neighboring property, written permission from adjoining property owner
 - Provide for minimum five foot clearance for pedestrian traffic.



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THE COVID-19 PUBLIC HEALTH EMERGENCY**

APPLICANT NAME: _____

RESTAURANT ADDRESS: _____

CONTACT NAME: _____

MAILING ADDRESS: _____

CELL PHONE #: _____

EMAIL ADDRESS: _____

LOCATION OF PROPOSED OUTDOOR SEATING:

PARKING LOT SIDEWALK OTHER OUTDOOR SPACE (SPECIFY):

NUMBER OF PROPOSED SEATS: _____

REQUIRED DOCUMENTS:

- Site plan or dimensioned seating diagram;
- Certificate of Liability Insurance – must name “Inc. Village of Manorhaven” as additional insured, minimum coverage \$2,000,000 per incident;
- Fire Marshal approval (if required);
- Adjoining property owner written permission (if required.)

AFFIRMATION OF APPLICANT:

The undersigned affirms the truth of the information provided herein under the penalty of perjury, that I have read the attached Terms and Conditions, and that I understand that the issuance of this temporary permit is at the discretion of the Inc. Village of Manorhaven and requires strict compliance with all of the conditions herein, and further that I have read and will comply with Reopening New York Interim Guidance for Outdoor and Take-Out/Delivery Food Services During the COVID-19 Public Health Emergency.

Applicant agrees to indemnify, defend, and hold harmless the Inc. Village of Manorhaven, from and against all claims, losses, expenses, debts, and other liabilities of every nature and character incurred by Restaurant due to any action or activity undertaken pursuant to any permit granted herein. Applicant agrees to such indemnity both in his or her personal capacity and on behalf of any corporate or other entity constituting, owning and/or operating the restaurant herein.

Dated: Manorhaven, New York

_____, 2020

{signature}

{printed name}

Sworn to before me this
___th day of _____, 2020

Notary Public