

**VILLAGE OF MANORHAVEN
ORGANIZATIONAL MEETING
WEDNESDAY, JULY 6, 2022 – 6:30 p.m. - MINUTES**

CALL TO ORDER: 6:30 p.m.

PLEDGE OF ALLEGIANCE: Vincent Costa

ATTENDANCE:

Mayor John Popeleski; Deputy Mayor Vincent Costa; Trustee Harry Farina; Trustee Monica Ildefonso; Trustee Khristine Shahipour; Village Clerk Abramski via Zoom; Village Attorney Genevieve LoPresti, Esq.

ADMINISTERING THE OATH OF OFFICE: Justice Christna Alfaya

- **John Popeleski**, Mayor for a term of two years.
- **Vincent Costa**, Deputy Mayor for a term of one year.
- **Harry Farina**, Trustee for a term of two years.
- **Monica Ildefonso**, Trustee for a term of two years.
- **Khristine Shahipour**, Trustee for a term of one year completing the term of John Popeleski.

MAYOR COMMENTS:

Mayor Popeleski expressed gratitude toward his supporting trustees, residents and staff and looks forward to making positive changes in the Village.

MOTIONS BEFORE THE BOARD:

Deputy Clerk Alex read the following Motion's to be adopted or opposed.

Motion 1 – P2022. A Motion to appoint Sharon Abramski as the Village Clerk-Treasurer, Records Manager and Marriage Officer for a term of two (2) years commencing July 4, 2022. *Harry Farina moved for its adoption; Vincent Costa seconded it.*
ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Motion 2 - P2022. A Motion to appoint Alexander Kovacevic as Deputy Clerk-Treasurer and Assistant Records Manager for the term of two (2) years commencing July 4, 2022. *Vincent Costa moved for its adoption; Harry Farina seconded it.*
ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Motion 3 – P2022. A Motion to appoint Genevieve LoPresti, Esq. as the Village Attorney for a term of one year commencing July 4, 2022. *Harry Farina moved for its adoption; Khristine Shahipour seconded it.*
ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Motion 4 – P2022. A Motion to make the following appointments to the **Board of Zoning:**
Frank Ottaviani, Chairman for a term of 1 year from 7/22 to 7/23.
Frank Ottaviani, member to resume his former term from 7/18 - 7/23.

Dominick Masiello, to serve in a new term from 7/22 – 7/26.
Ray Houngringer to finish the term of John DiLeo from 7/21 – 7/26.
Reaffirming members Joseph Zimbardi (7/19 – 7/24) and Jerry Volpe (7/20 – 7/25).
Andrew Levenbaum, PE as BZA Engineer for a term of 7/22 – 7/23; and
Thomas Larouni, Esq. as BZA Attorney for a term of 7/22 – 7/23.

Harry Farina moved for its adoption; Vincent Costa seconded it.
ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Motion 5 – P2022. A Motion to make the following appointments to the **Planning Board:**

Michael Masiello, Chairman for a term of 1 year from 7/22 to 7/23.
Michael Masiello, member to renew his term from 7/22 – 7/27.
Elise Ledda to finish the term of Daniel Garcia from 7/19 – 7/24.
Reaffirming members Zygmunt Jagiello (7/17 – 7/23), Rich Zimbardi (7/20 – 7/25),
and Mario DeSantis (7/21 – 7/26).
Raul Cotilla, PE, as Planning Board Engineer for a term of 7/22 – 7/23; and
Kenneth Gray, Esq. as Planning Board Attorney for a term of 7/22 – 7/23.

Monica Ildefonso moved for its adoption; Khristine Shahipour seconded it.
ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Motion 6 – P2022. A Motion to make the following appointments to the **Architectural Review Board:**

Eugene Bowler, Chairman for a term of 1 year from 7/22 to 7/23.
Carmen Castro renewing her term from 7/22 – 7/27.
Michael Masiello to resume his former term from 7/20 – 7/25.
Reaffirming members Mario DeSantis (7/18 – 7/23), Gil Acevedo (7/19 – 7/24),
Eugene Bowler (7/21 – 7/26); and
Kenneth Gray, Esq. as Architectural Review Board consultant for a term of 7/22 – 7/23.

Vincent Costa moved for its adoption; Khristine Shahipour seconded it.
ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Motion 7 – P2022. A Motion to appoint Brian Meyerson Esq. and William Jaye, Esq. as Village Prosecutors for a term of one year, 7/22 – 7/23.

Harry Farina moved for its adoption; Khristine Shahipour seconded it.
ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Motion 8 – P2022. A Motion to appoint Dwight Kennedy Esq. as Alternate Village Prosecutor for a term of one (1) year, 7/22 – 7/23.

Harry Farina moved for its adoption; Khristine Shahipour seconded it.
ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Motion 9 – P2022. A Motion to appoint Ronnie Schatzkammer, Esq. as Associate Village Justice for a term of one (1) year, 7/22 – 7/23.

Harry Farina moved for its adoption; Khristine Shahipour seconded it.
ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

RESOLUTIONS BEFORE THE BOARD

Resolution 1a - P2022. A RESOLUTION DESIGNATING THE PORT WASHINGTON NEWS AND NEWSDAY AS THE OFFICIAL VILLAGE NEWSPAPERS FOR A TERM OF ONE YEAR, EXPIRING AT NOON ON THE FIRST MONDAY OF JULY IN 2023.

Harry Farina moved for its adoption; Khristine Shahipour seconded it.

ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Resolution 1b - P2022. A RESOLUTION DESIGNATING THE MUNICIPAL/GOVERNMENT DIVISIONS OF **JP MORGAN CHASE, TD BANK, AND EMPIRE NATIONAL BANK** AS BANK DEPOSITORIES, AND REQUIRING SECURITY FOR VILLAGE DEPOSITS AS AUTHORIZED BY LAW; AND AUTHORIZING THE MAYOR OR THE CLERK-TREASURER TO SIGN CHECKS IN AMOUNTS OF LESS THAN \$5,000; AND AUTHORIZING THE MAYOR, CLERK-TREASURER AND DEPUTY-CLERK TREASURER TO SIGN CHECKS. IN AMOUNTS OF \$5,000 OR MORE, TWO SIGNATURES SHALL BE REQUIRED; AND AUTHORIZING THE MAYOR OR THE VILLAGE CLERK-TREASURER TO RENEW ANY SURETY BONDS COVERING VILLAGE PERSONNEL WHICH MAY BE EXPIRING.

Harry Farina moved for its adoption; Vincent Costa seconded it.

ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Resolution 1c - P2022. A RESOLUTION DESIGNATING THE MONTHLY MEETING DATES, TIME AND PLACE FOR THE **REGULAR MEETINGS OF THE BOARD OF TRUSTEES**, AS THE 4TH WEDNESDAY OF EACH MONTH AT VILLAGE HALL, 33 MANORHAVEN BLVD., MANORHAVEN, NEW YORK AT 6:30 p.m. AS NOTED:

2022 - 2023:

7/27, 8/31, 9/28, 10/26, 11/30, 12/14, 1/25, 2/22, 3/22, 4/26, 5/24, 6/28.

Harry Farina moved for its adoption; Vincent Costa seconded it.

ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Resolution 1d - P2022. A RESOLUTION DESIGNATING THE MONTHLY MEETING DATES, TIME, AND PLACE FOR THE **BOARD OF TRUSTEE WORK SESSIONS** AS THE 2ND WEDNESDAY OF EACH MONTH AT VILLAGE HALL, 33 MANORHAVEN BLVD., MANORHAVEN, NEW YORK AT 6:30 p.m. AS NOTED:

2022 – 2023

8/10, 9/14, 10/12, 11/16, No December Session, 1/11, 2/8, 3/8, 3/3, 3/22, No April Session, 5/10, 6/14.

Khristine Shahipour moved for its adoption; Harry Farina seconded it.

ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Resolution 1e- P2022 A RESOLUTION DESIGNATING THE DATE, TIME, AND PLACE FOR THE **VILLAGE ELECTION AS JUNE 20, 2023, FROM 6 a.m. to 9 p.m.** AT VILLAGE HALL, 33 MANORHAVEN BLVD., MANORHAVEN, NEW YORK.

Khristine Shahipour moved for its adoption; Monica Ildefonso seconded it.

ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Resolution 1f - P2022 A RESOLUTION DESIGNATING THE DATE, TIME AND PLACE FOR THE NEXT ANNUAL ORGANIZATIONAL MEETING AS JULY 12, 2023, at 6:30 p.m. AT VILLAGE HALL, 33 MANORHAVEN BLVD., MANORHAVEN, NEW YORK. *Khristine Shahipour moved for its adoption; Harry Farina seconded it.*
ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Resolution 1g - P2022 A RESOLUTION AUTHORIZING THE VILLAGE CLERK-TREASURER, DEPUTY CLERK-TREASURER, VILLAGE ATTORNEY, AND BOARD MEMBERS TO ATTEND TRAINING AND CONFERENCES. *John Popeleski moved for its adoption; Monica Ildefonso seconded it.*
ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Resolution 1h - P2022 A RESOLUTION AUTHORIZING PAYMENT IN ADVANCE OF AUDIT OF CERTAIN CLAIMS:
Accu Data payroll; ARB Chair, Members and Alternate Members, BZA Chair, Members and Alternate Members, Planning Chair, Members and Alternate Members C & G Inspections Services, Inc., (Building Dept. Consultant), CSEA (Union dues deduction), Village Credit Cards, LIPA, National Grid, NYS Deferred Compensation Plan, NYS Department of Taxation and Finance, NYS Employees Retirement System, PERMA(Disability/Workman’s Compensation Insurance), Petty Cash to maintain a balance of \$300, Pitney Bowes (postage meter), Postmaster – Port Washington (postage), Port Washington Water District; Shell Gas Card – (Village vehicles), Standard Security Insurance Company (disability insurance), Verizon, Village Court Prosecutors and Spanish Interpreter, Village Justice, Wells Fargo (Xerox machine).
Vincent Costa moved for its adoption; John Popeleski seconded it.
ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Resolution 2a - P2022 - REGISTRAR OF VITAL STATISTICS, RAGINI SRIVISTAVA, CLERK OF THE TOWN OF NORTH HEMPSTEAD, WILL CONTINUE TO SERVE AS REGISTRAR OF VITAL STATISTICS FOR A TERM EXPIRING AT NOON ON THE FIRST MONDAY OF JULY IN 2023. *Khristine Shahipour moved for its adoption; Monica Ildefonso seconded it.*
ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Resolution 2b - P2022 - THE NASSAU COUNTY POLICE WILL CONTINUE TO PROVIDE PROTECTION FOR VILLAGE RESIDENTS WITHIN OUR COVERAGE AREA. *Vincent Costa moved for its adoption; Khristine Shahpour seconded it.*
ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Resolution 2c - P2022 - THE PORT WASHINGTON FIRE DEPARTMENT WILL CONTINUE TO PROVIDE FIRE PROTECTION FOR VILLAGE RESIDENTS WITHIN THEIR COVERAGE AREA. *Vincent Costa moved for its adoption; John Popeleski seconded it.*
ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Resolution 2d - P2022 - ANKER ELECTRIC WILL CONTINUE TO MAINTAIN THE VILLAGE'S STREET LIGHTING.

Khristine Shahipour moved for its adoption; Vincent Costa seconded it.

ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Resolution 2e - P2022. - CAMERON ENGINEERING & ASSOCIATES, LLP WILL CONTINUE TO BE USED AS THE PRIMARY VILLAGE ENGINEER.

Harry Farina moved for its adoption; Monica Ildefonso seconded it.

ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Resolution 2f - P2022. – CITY WIDE AND EARTH REPAIR WILL CONTINUE TO MAINTAIN THE VILLAGE'S SEWERS.

John Popeleski moved for its adoption; Vincent Costa seconded it.

ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Resolution 2g - P2022. - ALL SPECIAL ACCOUNTS OF THE VILLAGE ARE REAFFIRMED AND CARRIED FORWARD FROM PREVIOUS RESOLUTIONS OF THE BOARD OF TRUSTEES.

Harry Farina moved for its adoption; Monica Ildefonso seconded it.

ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

UPCOMING MEETINGS AND EVENTS:

Our first meeting for the start of the official year will be a Board of Trustees Meeting on Wednesday, 7/27 at 6:30 p.m., and a working session on Weds, 8/10 at 6:00 p.m.

ADJOURNMENT: 6:53 p.m.

Harry Farina moved to close the session; Khristine Shahipour seconded it.

ALL WERE IN FAVOR – NONE OPPOSED - MOTION WAS CARRIED.

Sharon Abramski, MMC, RMC, Village Clerk-Treasurer

Alex Kovacevic, Deputy Clerk-Treasurer

Manorhaven, NY

July 6, 2022