

**INC. VILLAGE OF MANORHAVEN  
BOARD OF TRUSTEES WORK SESSION  
November 16, 2022 – 6:00 p.m. – MINUTES**

**CALL TO ORDER:** 6:00 p.m.

**PLEDGE OF ALLEGIANCE:** Harry Farina

**ATTENDANCE:** Trustee Harry Farina; Trustee Monica Ildefonso; Trustee Kristine Shahipour; Deputy Mayor Vincent Costa; Mayor John Popeleski; Village Attorney Genevieve LoPresti and Sharon Abramski, Village Clerk.

**MAYOR COMMENTS:**

1. The court room was painted this month, and we are slowly trying to get regular maintenance and upgrades completed, including door security, internet and phone installation.
2. Snow season - DPW trucks and plows are ready and in the last newsletter, residents and businesses were encouraged again to sign up for CODE RED for snow emergency announcements.
3. TOYS FOR TOTS and the House Decorating Contest are coming up as well as the Tree and Menorah Lighting on 12/9 at 6:30 p.m. Winner of the house contest will be announced on 12/14 at the next meeting.
4. Cell Tower Testing was performed on 11/16/2022 to test the frequencies that the tower may be emitting. We usually receive results within a month or two.
5. We are looking into a new card swipe system for the doors; our old system was antiquated. We will be receiving a quote from Strategic Alarms.
6. Soundview Plaza is seeking permission to tie into our sewer system. This is a matter that we will need to discuss with the Mayor of Port Washington North, the property owner, our attorney, and our engineers.
7. With regards to the complaints on Dunes Lane, we have ordered new signage for one side of the street parking and the speed bumps signs have been reinstalled. Mike Calvanese met with the striping company and is getting a quote.
8. Street sweeper and code cars have received new reflective striping and identification symbols that were new, including the new dump truck.
9. Per the Motion at our last Board meeting, a legal notice was posted in the paper this week to search for a new auditor for our annual audit. The deadline for initial interest is 12/14 and if a prospect is considered by the Board, it would tentatively be scheduled to be selected on 12/28 at 10 a.m.

**MOTIONS BEFORE THE BOARD:**

**Motion # 31 - P2022 – Motion to Hold a Special Session** on 12/28 at 10 a.m. to review the Abstract of Claims and discuss pending Village matters.

*- Trustee Farina moved for its adoption; Trustee Shahipour seconded it; motion unanimously carried.*

**Motion #32 - P2022 – Motion to Appoint Genevieve LoPresti, Esq. as Village Prosecutor** to finish the term of William Jaye, Esq. ending June 30, 2023, and to make William Jaye a second alternate Prosecutor.

*- Deputy Mayor Costa moved for its adoption; Trustee Ildefonso seconded it; motion unanimously carried.*

**Motion #33 - P2022 – Motion to Accept a Proposal with for Emergency Communications Solutions,** 86 McKinley Ave., Westbury, NY to install safety lights on all vehicles in the DPW and Building Department at a price of \$4,300.

*- Trustee Farina moved for its adoption; Trustee Ildefonso seconded it; motion unanimously carried.*

**Motion # 34 - P2022 – Motion to Open a New Account with Razzle Dazzle Car Wash,** 5 Beechwood Ave., Port Washington, NY 11050 to care for the upkeep of Village vehicles.

*- Trustee Ildefonso moved for its adoption; Trustee Shahipour seconded it; motion unanimously carried.*

**Motion # 35 - P2022 – Motion to Accept Services from TDLI Communications Corp,** 1545 Ocean Ave., Suite 9, Bohemia, NY 11716 to rewire the back conference room, add internet access and additional phone lines for \$1,568.

- *Trustee Farina moved for its adoption; Trustee Shahipour seconded it; motion unanimously carried.*

**Motion # 36 - P2022 – Motion to Submit the 2022 Tree City Application for the Village of Manorhaven**

- *Deputy Mayor Costa moved for its adoption; Trustee Farina seconded it; motion unanimously carried.*

**Motion # 37 - P2022 – Motion to Accept a Proposal with Strategic Alarm Concepts I, Inc.,** 366

Hempstead Ave., West Hempstead, NY 11552 to install new card swipe and lock system for Village Hall for \$12,678.

- *Mayor Popeleski moved for its adoption; Trustee Ildefonso seconded it; motion unanimously carried.*

#### **BOARD MEMBER/CLERK COMMENTS:**

- **Deputy Mayor Costa** shared a tracking list of thirty-three newly planted trees. Deputy Mayor Costa expressed his thoughts on making the Planning Board and ARB one committee.

- **Mayor Popeleski** shared that a breakfast meeting with Port Washington’s Village Mayors was held in Manorhaven Village Hall on 11/16/2022 at 8 a.m. to share intermunicipal ideas and information.

- **Trustee Ildefonso** distributed Holiday House Decorating fliers throughout the Village. She recently attended the Business Improvement District (BID) meeting where a discussion regarding the upcoming Port Holiday Magic and trolley on Main Street were discussed.

- **Trustee Farina** discussed ideas about all contractors outside of landscapers, electricians and plumbers purchasing permit stickers to work in the Village.

#### **NEW BUSINESS:**

- Chester Towing Company sent a letter to the Village of Manorhaven requesting that they be named the Village towing company.

- Next meeting will be a review of members for the Ethics Board.

#### **UPCOMING MEETINGS AND EVENTS:**

- BOT Public Hearing and General Session, Wednesday, November 30, at 6:30 p.m.

- Planning Board, Tuesday, December 6 at 6:30 p.m.

- Tree and Menorah Lighting – Friday, December 9, at 6:30 p.m.

- Toys for Tots Collection from Monday, November 7 through December 9 at Village Hall

- Holiday House Decorating Contest in Manorhaven.

- Turkey Trot – November 24, at 8:30 a.m. to 10 a.m. will affect Manorhaven Blvd., Shore Road and Main Street

- Thanksgiving, November 24 - 25, our offices will be closed. (Village wide trash pick-up Friday, 11/25)

#### **ADJOURNMENT:**

- *Mayor Popeleski moved to close the Work Session; seconded by Trustee Farina at 7:23 p.m.*

Manorhaven, NY

Sharon Natalie Abramski, MMC, RMC

Village Clerk-Treasurer

November 16, 2022