



**INCORPORATED VILLAGE OF MANORHAVEN**  
**"THE PEARL OF MANHASSET BAY"**

33 Manorhaven Boulevard  
Port Washington, New York 11050  
Phone: (516) 883-7000; Fax: (516) 439-5574  
[www.manorhaven.org](http://www.manorhaven.org)

**RENTAL REGISTRATION PERMIT RENEWAL**

Property Address \_\_\_\_\_

Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

One Family \_\_\_\_\_ Two Family \_\_\_\_\_ Owner/Family Occupied \_\_\_\_\_

Owner's Name \_\_\_\_\_

Owner's Home Address \_\_\_\_\_

Owner's Contact Number \_\_\_\_\_

Owner's Email \_\_\_\_\_

**Fees: (for two year period)**

- \$25 – Owner occupied age 65 or honorable discharged Veteran of the U.S. Armed Forces
- \$50 – Owner Occupied with one rental unit
- \$500 – Multiple Dwelling (4 or more units) fee per unit
- \$500 – Non-owner-occupied regular fee for one rental unit

• I am the owner of the listed property and consent to the Building Department inspecting the rental unit. I understand that such inspections are made to determine compliance with the New York State Uniform Building Code. Please contact the Building Department to schedule an inspection.

• The Village requests that, where there are existing driveways, an owner shall provide a minimum of 1 parking space for each rental unit. Furthermore, should the Building Department become aware that driveways are not being provided to tenants, or the driveways are offered to persons other than the tenants for other use, the permit holder will be considered in breach of the terms of the rental registration permit.

I \_\_\_\_\_ am the owner of the property described herein and understand that it is unlawful and a violation of the New York State Uniform Building Code to use a dwelling in a manner other than that set forth the Certificate of Occupancy and that the basement shall not be used as habitable space.

\_\_\_\_\_  
Owner's Signature