

**INC. VILLAGE OF MANORHAVEN  
BOARD OF TRUSTEES  
April 5, 2023 – 6:00 p.m. – MEETING & WORK SESSION**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ATTENDANCE:**

**RESOLUTIONS:**

**RESOLUTION NO. 54 - APRIL 5, 2023 A RESOLUTION DIRECTING THE HIRING OF A BUILDING SUPERINTENDENT**

WHEREAS, it appears that the Village of Manorhaven is desirous of hiring an experienced individual to supervise and manage all aspects of the Village Building Department to enforce the NY State Uniform Fire Prevention and Building Code, the National Electrical Code as well as the Code of the Incorporated Village of Manorhaven; and

WHEREAS, it is in the best interest of the Village of Manorhaven to hire a full time Building Superintendent that is experienced and able to supervise and manage all aspects of the Village Building Department to enforce the NY State Uniform Fire Prevention and Building Code, the National Electrical Code as well as the Code of the Incorporated Village of Manorhaven, so to do, it is

WHEREAS, it is in the best interest of the Village of Manorhaven to hire Garrick Wan who appears to possess the best qualifications and meets the standards to be a Building Superintendent, to enable the Village of Manorhaven to correct the aforesaid violations, so to do, it is

RESOLVED that the Mayor and the Board of Trustees of person on of Manorhaven is hereby authorized and directed to hire Garrick Wan, who has met the necessary qualifications and has demonstrated through his resume and through past experience that he is able to supervise and manage all aspects of the Village Building Department to enforce the NY State Uniform Fire Prevention and Building Code, the National Electrical Code as well as the Code of the Incorporated Village of Manorhaven, and they shall authorize such person on behalf of the Mayor and the Board of Trustees, of the Village of Manorhaven, to take such action as may be deemed advisable to comply with tasks associated with the position of Building Superintendent; and it is further

RESOLVED, that this Resolution and the terms thereof shall take effect immediately.

**PUBLIC COMMENT:**

**RESOLUTION NO. 55 - APRIL 5, 2023 A RESOLUTION DIRECTING THE HIRING OF A VILLAGE CLERK/TREASURER**

WHEREAS, it appears that the Village of Manorhaven is desirous of hiring an experienced individual to act as the Village Clerk/Treasurer on behalf of the Incorporated Village of Manorhaven; and

WHEREAS, it is in the best interest of the Village of Manorhaven to hire Jacqueline Zimbardi as a full time Village Clerk/Treasurer that is experienced and able to supervise and manage the Village Clerk's Office and Village Treasurer, to act in accordance with NY State Law and Village of Manorhaven Code; so to do, it is

RESOLVED that the Mayor and the Board of Trustees of the Village of Manorhaven is hereby authorized and directed to hire Jacqueline Zimbardi, who has met the necessary qualifications and has demonstrated through her resume and through past experience that she is able to supervise and manage the Village Clerk's Office and to act in accordance with NY State Law and Village of Manorhaven Code and perform all actions with regard to said law and handle all tax matters and all other duties and obligations associated with being a Treasurer on behalf of the Incorporated Village of Manorhaven, to take such action as may be deemed advisable to comply with tasks associated with the position of Village Clerk/Treasurer; and it is further

RESOLVED, that this Resolution and the terms thereof shall take effect immediately.

**PUBLIC COMMENT:**

**RESOLUTION NO. 56 - APRIL 5, 2023 A RESOLUTION DIRECTING THE HIRING OF A CODE ENFORCEMENT OFFICER**

WHEREAS, it appears that the Village of Manorhaven is desirous of enforcing various violations of the NY State Uniform Fire Prevention and Building Code, the National Electrical Code as well as the Code of the Incorporated Village of Manorhaven and therefore require a full time Code Enforcement Officer to enable the task to be met; and

WHEREAS, it is in the best interest of the Village of Manorhaven to hire Alfredo Diaz as a full time Code Enforcement Officer that meets the standards of Civil Service to enable the Village of Manorhaven to correct the aforesaid violations, so to do, it is

RESOLVED that the Mayor and the Board of Trustees of the Village of Manorhaven is hereby authorized and directed to hire Alfredo Diaz, as a full time Code Enforcement Officer that meets Civil Service Requirements upon such terms as they deem proper and advisable, and they shall authorize such person on behalf of the Mayor and the Board of Trustees, of the Village of Manorhaven, to take such action as may be deemed advisable to prevent any continued violations to occur within the Village of Manorhaven; and it is further

RESOLVED, that this Resolution and the terms thereof shall take effect immediately.

**PUBLIC COMMENT:**

**RESOLUTION NO. 57 - APRIL 5, 2023 A RESOLUTION DIRECTING THE HIRING OF RYAN, BRENNAN AND DONNELLY FOR A PERSONNEL MATTER**

WHEREAS it appears that the Village of Manorhaven is desirous of hiring RYAN, BRENNAN, and DONNELLY, for a personnel matter; and

WHEREAS, it is in the best interest of the Village of Manorhaven to retain RYAN, BRENNAN, and DONNELLY, for a personnel matter; so to do, it is

RESOLVED that the Mayor and the Board of Trustees of the Village of Manorhaven is hereby authorized and directed to retain RYAN, BRENNAN, and DONNELLY, for a personnel matter; and it is further

RESOLVED, that this Resolution and the terms thereof shall take effect immediately.

**PUBLIC COMMENT:**

**RESOLUTION NO. 58 - APRIL 5, 2023 A RESOLUTION DIRECTING THE APPOINTMENT OF MEMBERS OF THE BOARD OF ETHICS**

WHEREAS, it appears that the Incorporated Village of Manorhaven is in the need of retaining qualified individuals with the requisite experience and ethics to act on the Ethics Committee of the Incorporated Village of Manorhaven to review issues presented before it; and

WHEREAS, the following individual's credentials and background have been reviewed and it is in the best interest of the Incorporated Village of Manorhaven that they be appointed to act on the Board of Ethics to a term of three (3) years as follows: Rose Masiello and Lisa Vaccarro; and so to do, it is hereby

RESOLVED that the Mayor and the Board of Trustees of the Village of Manorhaven are hereby authorized and directed to retain Rose Masiello and Lisa Vaccarro, who are the best qualified and who have been given this opportunity after reviewing the file and determining that this is the proper procedural avenue to follow, and it is further

RESOLVED, that the terms of this Resolution shall take effect immediately.

**PUBLIC COMMENT:**

**ADJOURNMENT:**

Manorhaven, NY  
Alex Kovacevic  
Deputy Clerk-Treasurer  
April 5, 2023

**INC. VILLAGE OF MANORHAVEN  
BOARD OF TRUSTEES  
April 5, 2023 – 6:00 p.m. – WORK SESSION**

**CALL TO ORDER:**

**EXECUTIVE SESSION:**

**WORK SESSION:**

**ADJOURNMENT:**

Manorhaven, NY  
Alex Kovacevic  
Deputy Clerk-Treasurer  
April 5, 2023